



Long Valley Fire Protection District
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MINUTES OF REGULAR MEETING ON JULY 9, 2014

Date: Wednesday, July 9, 2014
Time: 7:06 p.m.
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, CA

Members Present: Beveridge, Brown, Day, Rutkowski, and Shaw
Members Absent: None
Others Present: Chief Maniaci, Secretary/ Administrative Assistant Grossblatt;
Volunteer John Kakado

1. Call to order, roll call, and announcements.
2. Opportunity for public to address the Board on non-agendized items. None.
3. Pursuant to Government Code Section 54957, the Board convened in closed session to consider personnel evaluations of the Fire Chief and Secretary to the Board / Administrative Assistant.
4. Announcement of any action taken by the Board in closed session. The Board reconvened in regular session and announced that personnel evaluations for the Chief and Secretary/ Administrative Assistant have been completed.
5. Approval of the minutes of the June 11, 2014 regular meeting. A MOTION WAS MADE BY RUTKOWSKI, SECONDED BY BEVERIDGE, TO APPROVE THE MINUTES OF THE JUNE 11, 2014 REGULAR MEETING. MOTION PASSED 5-0.
6. Website discussion. John Kokado informed the Board that the new website is up and running. Although a few minor bugs remain to be worked out, we are now able to post agendas, minutes, and financial updates. Given the operational status of the new website, it was suggested that future website updates be covered under the Chief's and/or Secretary's report.

7. Chief's Report.

A. Volunteer Report. John Kokado gave a summary of the 4th of July events that were organized by the volunteers.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. Chief Maniaci indicated that there were twelve calls since the last meeting. Six calls were for medical aides; three calls were vehicle fires; one call was for a vehicle accident; and, two calls were for illegal bonfires. The Chief briefly discussed the specific parameters on what constitutes an illegal bonfire in the District.

C. Long Range Planning Discussion.

(a) Personnel. As a result of the open house, there are four individuals who expressed interest in becoming a volunteer.

(b) Airport. No report.

(c) Geothermal. No report.

(d) Maintenance. We are close to being caught up on all maintenance issues.

Chief Maniaci briefly discussed a new program administered by Mono County that provides financial assistance for "green" building projects and/or upgrades. His thought was this program could assist the District with respect to solar modification upgrades to the fire station building. As such, he is temporarily holding off on additional solar modification bids to make sure that they match the program requirements as required by Mono County.

Chief Maniaci indicated that the dedication plaque/ceremony for Christina DeGeorge will occur in March 2015.

The District has officially switched from Schat.net to Digital 395 with respect to our new bandwidth provider.

The Board briefly discussed compensating John Kokado for his efforts in developing the new District website. Staff will report back on this issue at the next meeting.

8. Secretary to the Board/Administrative Assistant Report. Secretary Grossblatt briefly discussed the upcoming election cycle for this coming November. Commissioner Shaw and Commissioner Rutkowski briefly addressed the Board on their intention to submit election forms for another 4-year term. Secretary Grossblatt mentioned that quarterly tax reports were recently submitted to the IRS and EDD. Finally, he mentioned that one of the District's credit cards was compromised in the past month and that a new credit card was re-issued.

9. Discuss ERAF. Chief Maniaci noted that Leslie Chapman has been busy with County business and, as such, there are no new updates. Carry over to the next agenda.
10. Review monthly financial reports and budget. Make changes to budget as necessary. Secretary Grossblatt noted that the District received a property tax administrative fee rebate in the amount of \$1,913 from Mono County. Secretary Grossblatt passed out the 2013-14 expenditure worksheet as of June 30, 2014 for the Board's review. He noted that it is not a "final" due to accruals that still need to be posted. Finally, he indicated that he would clarify whether a recent check to Design Unlimited was for duty shirts. No changes were made to the current budget.
11. Consideration of moving forward with a new set of bylaws. Carry over to the next agenda.
12. Consideration of whether to update the existing capital improvement plan. Secretary Grossblatt passed out an updated version of the capital improvement plan for the Board's review. Commissioner Brown mentioned that the projects should be prioritized in the final report. Board comments will be discussed and incorporated into the draft report at next month's meeting. Carry over to the next agenda.
13. Review correspondence received since the last regular meeting. None.
14. Solar modification. Chief Maniaci provided an update to this agenda item during his Chief's report. Carry over to the next agenda.
15. New Business. None.
16. Call for Agenda Items for Next Regular Meeting. Consideration of developing bylaws; consideration of updating our CIP plan; ERAF; solar modifications; 40th anniversary of the Long Valley Fire Protection District.
17. Adjournment. A motion was approved to adjourn the meeting and reconvene in regular session on August 13, 2014 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Michael Grossblatt
Secretary to the Board