



Long Valley Fire Protection District  
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## MINUTES OF REGULAR MEETING ON SEPTEMBER 10, 2014

Date: Wednesday, September 10, 2014  
Time: 7:00 p.m.  
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, CA

Members Present: Brown, Day, Rutkowski, and Shaw  
Members Absent: Beveridge  
Others Present: Chief Maniaci  
Others Absent: Secretary/Administrative Assistant Grossblatt

1. Call to order, roll call, and announcements. Commissioner Brown mentioned that he attended the memorial service for BZ Miller in June Lake.

2. Opportunity for public to address the Board on non-agendized items. None.

3. Approval of the minutes of the August 13, 2014 regular meeting. A MOTION WAS MADE BY BROWN, SECONDED BY RUTKOWSKI, TO APPROVE THE MINUTES OF THE AUGUST 13, 2014 REGULAR MEETING. MOTION PASSED 4-0.

4. Chief's Report.

A. Volunteer Report. None.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. We have had seven calls since the last meeting. Four calls were for medical aides; one call was for a traffic collision; one call was for a vehicle fire, and one call was for a fire at the Benton Crossing Landfill. Regarding the fire at the Benton Crossing Landfill, the District will be billing the County for roughly \$6,000 in costs related to our response. Discussions are underway to enter into a MOU with Mono County regarding future cost reimbursements and response priorities for any events at the landfill. These discussions were initiated because the landfill is outside the district boundaries.

Chief Maniaci mentioned that there are three new potential projects in the District. Two of the projects are single family dwellings and the third project is a building in the industrial park for the Convict Lake Resort.

Chief Maniaci mentioned that the USGS has removed and relocated the earthquake monitoring equipment to the upstairs area at the fire station.

- C. Long Range Planning Discussion.
  - (a) Personnel. We have two new volunteers that have recently joined the department. Joseph Santos is the only volunteer that qualifies for the 8-year award for this year.
  - (b) Airport. The airport ALP has been finalized.
  - (c) Geothermal. A proposal has been submitted for an educational related walking path around the existing plant.
  - (d) Maintenance. The siren has been ordered. Delivery is four to six weeks. Commissioner Shaw mentioned that the wood outside the station needs to be stained. Commissioner Rutkowski discussed maintenance issues at the Vidar Anderson plaque at Convict Lake. He mentioned that the plaque was in good shape but the surrounding rock needed some repair work. The Chief suggested that Tyler Haakana repair the rock work. Finally, Chief Maniaci informed the Board that a change will be made regarding janitorial services at the station in the very near future.
- 5. Secretary to the Board/Administrative Assistant Report. No report.
- 6. Discuss ERAF. Carry over to the next agenda.
- 7. Review monthly financial reports and budget. Make changes to budget as necessary. The District was credited with an "excess ERAF distribution" in the amount of \$2,200. The rescue engine lease payment in the amount of \$15,979 will be paid this month. The Board confirmed that it will be paid out of line item 304 in the budget.
- 8. Consideration of moving forward with a new set of bylaws. Commissioner Brown had some suggested changes to the draft set of bylaws under review. The County Counsel has agreed to review the section in the bylaws covering conflict of interest codes. Carry over to the next agenda.
- 9. Consideration of whether to update the existing capital improvement plan. A draft Capital Improvement Plan was distributed to the Board. This draft incorporated prior comments from the Board at the last two meetings. Regarding the water tender capital purchase, Chief Maniaci mentioned that he will look into available grants. Offering up a higher matching component may be a key to getting grant approvals. After further discussion, the Board determined that the draft Capital Improvement Plan accurately reflected the District's future capital needs. A MOTION WAS MADE BY RUTKOWSKI, SECONDED BY BROWN, TO APPROVE THE CAPITAL IMPROVEMENT PLAN AS

PRESENTED WITH THE UNDERSTANDING THAT PROJECT PRIORITIES MAY NEED TO BE UPDATED IN THE FUTURE. MOTION PASSED 4-0.

10. Possible purchase of snow removal equipment. The Board discussed the need for an updated piece of snow removal equipment as outlined in the recently adopted Capital Improvement Plan. The size and capabilities of a loader that would benefit the District were discussed. The discussions then centered on the possible acquisition of a used loader. There was unanimous consent amongst the Board regarding the urgency of this issue. Commissioner Day indicated that he is currently willing to sell one of his existing loaders to the District. Questions arose however regarding bidding requirements and/or conflicts of interest. Commissioner Day also mentioned that he may sell it to the local Case Dealership up in Sparks, Nevada and that it would be possible to purchase it from this dealership after the transaction is finalized. It was also mentioned that Volunteer Billy Czeschin may be selling a used loader as well. It was agreed that the District's legal counsel would be consulted immediately regarding any bidding/conflict of interest issues. If required, the Board discussed the possibility of calling an "emergency" meeting next week regarding the purchase of a used loader. Carry over to the next agenda.

11. Review correspondence received since the last regular meeting. None.

12. Solar modifications. Financing from Mono County will be available regarding any solar modifications through the County program. Chief Maniaci has also contacted the LADWP regarding any lease requirements related to installing solar equipment. Finally, Chief Maniaci discussed the status of the lighting retrofit upgrades. Carry over to the next agenda

13. Resolution to John Kokado for his work on the new District website. A MOTION WAS MADE BY BROWN, SECONDED BY RUTKOWSKI, TO APPROVE RESOLUTION R14-03 IN APPRECIATION TO JOHN KOKADO FOR HIS EFFORTS IN DEVELOPING THE NEW WEBSITE FOR THE LONG VALLEY FIRE PROTECTION DISTRICT. MOTION PASSED 4-0.

14. New Business. None.

15. Call for Agenda Items for Next Regular Meeting. Consideration of developing bylaws; ERAF; solar modifications; possible purchase of snow removal equipment.

16. Adjournment. A motion was approved to adjourn the meeting and reconvene in regular session on October 8, 2014 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Michael Grossblatt  
Secretary to the Board