



Long Valley Fire Protection District
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MINUTES OF REGULAR MEETING ON NOVEMBER 12, 2014

Date: Wednesday, November 12, 2014
Time: 7:00 p.m.
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, CA

Members Present: Beveridge, Brown, Day, Rutkowski, and Shaw
Members Absent: None
Others Present: Chief Maniaci, Secretary/ Administrative Assistant Grossblatt,
Volunteer Andrew Atkisson

1. Call to order, roll call, and announcements. The meeting was called to order at 7:05 p.m.
2. Opportunity for public to address the Board on non-agendized items. None.
3. Approval of the minutes of the October 8, 2014 regular meeting. A MOTION WAS MADE BY DAY, SECONDED BY RUTKOWSKI, TO APPROVE THE MINUTES OF THE OCTOBER 8, 2014 REGULAR MEETING. MOTION PASSED 5-0.
4. Chief's Report.

A. Volunteer Report. Andrew Atkisson, one of the newer volunteers, introduced himself to the Board. He indicated that the volunteers have been very helpful in getting him integrated into the association.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. We have had two calls since the last meeting. Both calls were for medical aides.

Chief Maniaci mentioned that the Christmas party is scheduled for Friday, December 12th. We will be covering for Mammoth Lakes Fire during their Christmas party on December 6th.

Chief Maniaci indicated that he wanted to compensate John Kokado for his work on the website with tickets to Disneyland for his family. He estimated that the cost would be roughly \$500 for three all day passes and food/souvenir expenses.

Eastern Sierra Propane gave the District a “walk-through” of their new storage facility at the Airport Industrial Park. They installed two 30,000 gallon propane tanks and a filling station for their fleet of bobtail trucks. They also offered to participate in any training exercises with the District as needed.

The old loader will be removed from the rear of the fire station within the next couple of weeks.

The plaque for Chris DeGeorge will be installed shortly in preparation for the dedication next March.

Chief Maniaci mentioned that the new tablets are working out well and integrate efficiently with our fire reporting systems.

C. Long Range Planning Discussion.

- (a) Personnel. We have two new potential prospects that are interested in joining the volunteer force.
- (b) Airport. The ARFF vehicle was broken for four days last month. LVFPD covered with our equipment and personnel. We will invoice the Airport for all associated expenses related to this effort. A “walk-through” training exercise will be held on December 11th for the volunteers.
- (c) Geothermal. A “walk-through” training exercise will be held at the geothermal plant on December 4th.
- (d) Maintenance. The siren has been installed and powered up, but is not operational. Additional work is needed to get the radio frequencies in sync with the “run-up” cycle of the siren. The monument rock work at Convict Lake has been completed. The weekly janitorial maintenance efforts have improved as of late.

5. Secretary to the Board/Administrative Assistant Report. Secretary Grossblatt reported that he finally received the final paperwork on the loader as paid in full. This paperwork was forwarded to our insurance provider as part of covering it under our policy. He mentioned that he has worked with John Kokado on making several small improvements to the website. Mr. Grossblatt is also working on the annual workers compensation audit with SCIF and the annual financial audit with Tom Neely. He mentioned that he did a special payroll for the Benton Crossing fire response and the volunteers who worked the 4th of July fireworks event.

6. Discuss ERAF. We should be receiving additional information (the 1989-90 and 1991-92 state reports) from the State in the next month. This information will assist Leslie Chapman in her efforts to work with our legislators on our ERAF issue. Carry over to the next agenda.

7. Review monthly financial reports and budget. Make changes to budget as necessary. Secretary Grossblatt noted that a check in the amount of \$1,080 was received from Bishop Ford for vehicle parts that were recently returned. Commissioner Brown noted that the unused balance in our liability insurance account offsets the unbudgeted costs of the new siren. There were no other items of note to brief the Board on.

8. Consideration of moving forward with a new set of bylaws. The Commissioners went through the draft set of bylaws passed out by Mr. Grossblatt at last month's meeting. Several comments and recommended changes were discussed during a lengthy review of the document. In particular, the conflict of interest section in the draft and the duties of the volunteers were extensively reviewed by the Board. After the review was completed, Mr. Grossblatt indicated that the changes and corrections to the bylaws (as discussed during this agenda item) would be incorporated into another draft of the document which would be sent to the District's legal counsel for a final review. Depending on the timeframe of the legal review, the bylaws would be approved at either the December or January meeting. Carry over to the next agenda.

9. Review correspondence received since the last regular meeting. None.

10. Solar modifications. Unfortunately, the District was not accepted through the Mono County grant/retrofit program. Chief Maniaci has also contacted the High Sierra Energy Foundation for input into the process of working with Southern California Edison. Carry over to the next agenda

11. New Business. The 2014 SCBA grant was rejected by FEMA. The grant will be resubmitted in the 2015 cycle after feedback from FEMA regarding rewriting the grant. As a result, we may need to do some minor budget adjustments. We are still considering a water tender grant next year and will submit a grant through State Farm Insurance for a thermal imaging system. Finally, we need to close out a 2010 BLM grant.

12. Call for Agenda Items for Next Regular Meeting. ERAF; consideration of a new set of bylaws; solar modifications; voting for the Vidar Anderson Chairperson of the Board of Commissioners.

13. Adjournment. A motion was approved to adjourn the meeting and reconvene in regular session on December 10, 2014 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Michael Grossblatt
Secretary to the Board