



Long Valley Fire Protection District  
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**MINUTES OF REGULAR MEETING  
ON JULY 13, 2016**

Date: Wednesday, July 13, 2016  
Time: 7:00 p.m.  
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Beveridge, Brown, Day, Rutkowski, and Shaw  
Members Absent: None  
Others Present: Chief Maniaci; Secretary/Administrative Assistant Grossblatt

1. Call to order, roll call, and announcements. The meeting was called to order at 7:03 p.m. Commissioner Beveridge thanked the staff for lowering the flag to "half-staff".
2. Opportunity for public to address the Board on non-agendized items. No public.
3. Pursuant to Government Code Section 54957, the Board will hold a conference in closed session to consider personnel evaluations of the Fire Chief and Secretary to the Board/Administrative Assistant.
4. Announcement of any action taken by the Board in closed session. Personnel evaluations for the Fire Chief and Secretary to the Board/Administrative Assistant were completed during closed session. Salary increases outlined in the 2016-17 adopted budget were approved.
5. Approval of the minutes of the June 8, 2016 regular meeting. A MOTION WAS MADE BY BROWN, SECONDED BY DAY, TO APPROVE THE MINUTES OF THE JUNE 8, 2016 REGULAR MEETING. MOTION PASSED 4-0 WITH 1 ABSTENTION.
6. Chief's Report.
  - A. Volunteer Report. No volunteers were present. Chief Maniaci reported that the volunteers did not participate in the Town of Mammoth Lake's 4<sup>th</sup> of July parade. In addition, an "open house" event was not held on the 4<sup>th</sup> of July. EMR certifications are the main focus of future training sessions.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. There were a total of 12 calls since the last meeting. The majority of the calls were for medical responses. The most serious medical response was related to a possible heart attack. One of the calls was related to the Marina fire near Lee Vining. Another call was related to a lightening caused wild land fire. Needless to say, it was another busy month.

C. Long Range Planning Discussion.

- (a) Personnel. Tony Erwin will not be able to provide vehicle maintenance services for the District due to his new job with the LADWP. Chris Baitx will do what he can while other alternatives for this important function will be identified.
- (b) Airport. No update.
- (c) Geothermal. No update.
- (d) Maintenance. See above under personnel regarding Chris Baitx picking up some of the slack regarding vehicle maintenance.

As of follow up to last month, Chief Maniaci reported that the fire station is under the County's lease with the LADWP.

We received a \$13,000 check from the Fire Chief's Association for our operating budget. The majority of these monies will reside in the 2016/17 budget.

A new lock will be put on the dumpster as the old one broke. The lock code will be communicated to everyone in the near future.

7. Secretary to the Board/Administrative Assistant Report. Mr. Grossblatt reviewed the deadlines for filing the election paperwork with the County. A letter from the Mono County Clerk's office outlined all this information (August 12<sup>th</sup> is the deadline). The final Financial Auditors report was briefly reviewed. We responded to the public records request from Transparent California regarding 2015 salaries for the staff. Starting January 1, 2017, all monthly tax payments to EDD will need to be submitted electronically.

8. Discuss ERAF. No current updates. Carry over to the next agenda.

9. Review monthly financial reports and budget. Make changes to budget as necessary. Mr. Grossblatt reviewed the current financials. He will present a final 2015/16 expenditure summary at the August meeting. Our current operating balance is \$700,123.

We have not been charged the property tax administrative fee as of yet. A brief discussion was held regarding the allocation of the \$13,000 check from the Mono County Fire Chief's Association. It was agreed that \$4,500 will be allocated to the Cal-Osha account line item in the 2016/17 budget.

10. Discussion of Sunnyslopes station (CIP item "06B"). No update. Much of this agenda item is dependent on whether the District receives the Forest Service rig. The Birchim Water District did inquire about the District's intentions regarding this item. Please note that this agenda item will be covered in the Chief's report at future meetings.

11. Discussion regarding the possible repeal of the 1994 MOU between the Long Valley Fire Protection District and the Town of Mammoth Lakes regarding the Mammoth-Yosemite Airport; follow-up discussion regarding the development of a new MOU. The Town has made no significant progress on the new MOU. Hopefully discussions will begin sometime in late July/August timeframe. Carry over to the next agenda.

12. Fire mitigation fee review. Chief Maniaci mentioned that he would like to move forward with some requests for proposals regarding a new fee review. He will do some research into what some of the other Districts have done regarding this issue. Carry over to the next agenda.

13. Emergency Broadcast System discussion. Chief Maniaci met with Lynda Salcido of the County regarding this issue and it was agreed that the District would be the new owner of this system. We have to reregister in our name with the FCC regarding this system. Future updates on this agenda item will be discussed in the Chief's report.

14. Review correspondence received since the last regular meeting. None.

15. New Business. None.

16. Call for Agenda Items for Next Regular Meeting. ERAF update; Discussion of the possible repeal of the 1994 MOU regarding the Mammoth-Yosemite Airport/consideration of a new MOU; Fire mitigation fee review.

17. Adjournment. A motion was approved to adjourn the meeting and reconvene in regular session on August 10, 2016 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Michael Grossblatt  
Administrative Assistant/Secretary to the Board