



Long Valley Fire Protection District
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MINUTES OF REGULAR MEETING ON OCTOBER 12, 2016

Date: Wednesday, October 12, 2016
Time: 7:00 p.m.
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Brown, Beveridge, Day, and Shaw
Members Absent: Rutkowski
Others Present: Chief Maniaci; Trainer Joseph Santos
Others Absent: Administrative Assistant/Secretary Grossblatt

1. Call to order, roll call, and announcements. The meeting was called to order at 7:08 p.m. There were no announcements.
2. Opportunity for public to address the Board on non-agendized items. No public was in attendance.
3. Approval of the minutes of the September 14, 2016 regular meeting. A MOTION WAS MADE BY BROWN, SECONDED BY DAY, TO APPROVE THE MINUTES OF THE SEPTEMBER 14, 2016 REGULAR MEETING. MOTION PASSED 3-0, WITH 1 ABSTENTION.
4. Chief's Report.

A. Volunteer Report. Volunteer Joseph Santos was in attendance. He mentioned that the training event with Mammoth Medical Missions was very successful. Several public agencies participated in this event which was held at the airport. Mr. Santos discussed a 40 hour on-line wildland training requirement that may be required in the coming year. Commissioner Brown asked that an agenda item be scheduled for next month to consider whether a stipend should be paid to volunteers completing this training requirement. New EMR training materials are now available. The cost for the new materials will come out of our training line-item budget. Mr. Santos indicated that he would like to purchase Microsoft Office for the "Surface Tablets." After a brief discussion,

it was decided that he would continue using Google Docs software. Finally, the wrecked vehicles in the back storage area will be sold for scrap.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. There were five calls since the last meeting. Two of the calls were for wild land fires. Two of the calls were related to medical responses. The remaining call was for a vehicle fire. Of note, the Owens River fire was a major event in which several of the volunteers were involved.

C. Long Range Planning Discussion.

(a) Personnel. Chris Kline went to the Reno Fire show last month.

(b) Airport. Consensus is building within the TOML and FAA for the airport terminal expansion. "Jetsuites" which is a private charter airline, will begin service sometime this winter. Infrastructure issues that will accommodate this service are being reviewed.

(c) Geothermal. No update.

(d) Maintenance. The generator has been serviced. All heating units have been serviced and air filters have been replaced as needed. Many other small maintenance issues are being addressed as well. The refurbishments for 3200 are done; we need to pick up the vehicle which is currently in Modesto.

We will be receiving reimbursement checks for both the Rock Creek and Owens River fires in the amounts of roughly \$10,000 and \$11,500, respectively.

The mobile Sheriff's command unit is temporarily being stored in the back area of the fire station. They have not approached the District as of yet in regards to permanently storing the command unit at the station.

The emergency broadcast system agreement between the County and the District is still a work in process.

5. Secretary to the Board/Administrative Assistant Report. No report.

6. Discuss ERAF. No update. Carry over to the next agenda.

7. Review monthly financial reports and budget. Make changes to budget as necessary. The revised capital budget number for the water tender was reviewed (the new number is \$312,957 versus \$289,650. It was noted that the current monthly financial expenditure spreadsheet reflects the transfer of funds from the operating account to the

capital account for the water tender down payment. Chief Maniaci mentioned that the old 3200 was sold for \$1.

8. Amend the 2016/17 fiscal year capital budget. A MOTION WAS MADE BY BROWN, SECONDED BY DAY, TO ADOPT CHANGES TO THE 2016/17 FISCAL YEAR BUDGET THAT REFLECT THE REVISED CAPITAL BUDGET AMOUNT OF \$312,957. MOTION PASSED 4-0.

9. Discussion regarding the possible repeal of the 1994 MOU between the Long Valley Fire Protection District and the Town of Mammoth Lakes regarding the Mammoth-Yosemite Airport; follow-up discussion regarding the development of a new MOU. Chief Maniaci indicated that the Town attorney has started the review of the existing MOU in preparation for the development of a new agreement. Carry over to the next agenda.

10. Fire mitigation fee review. Chief Maniaci reported that Mammoth Fire did their mitigation fee review "in-house". Data that would be utilized for the District in the development of a mitigation fee is currently being collected. The Chief indicated that this project is doable, but will take some time to develop. Carry over to the next agenda.

11. Vehicle/equipment maintenance issues. Commissioner Shaw had requested that this issue be agendaized. Concerns were brought up regarding the vehicle and equipment maintenance logs are not being kept up-to-date. Maintenance has been performed, but entries of what was done and when have not been entered into the spreadsheet since 2013. Liability issues were also discussed regarding keeping accurate maintenance logs. Chief Maniaci informed the Board that he is aware of this issue and has brought volunteer Billy Czeschin on board as the new fleet maintenance manager to manage this process and bring things up-to-date. Commissioner Shaw asked that the Board be informed when the maintenance logs are updated (volunteer Chris Kline will assist in this effort). Further, an updated job description for Mr. Czeschin will be distributed to the Board shortly. Chief Maniaci showed the Board a draft agreement with the Town of Mammoth Lakes for vehicle maintenance services. This agreement will be reviewed by the District's attorney. Future updates on any vehicle and equipment maintenance issues will be discussed in the Chief's report under item "e."

12. Review correspondence received since the last regular meeting. None.

13. New Business. Commissioner Beveridge asked about badges or identification cards that would allow an official of the District to visit an on-going fire scene. After a brief discussion amongst the Board on how to create and procure identification cards, there was no formal action asking to put this issue on a future agenda. Future updates on this issue will be addressed in the Chief's report.

14. Call for Agenda Items for Next Regular Meeting. ERAF update; Discussion of the possible repeal of the 1994 MOU regarding the Mammoth-Yosemite Airport/consideration of a new MOU; Fire mitigation fee review; consideration of a stipend for completion of EMR training.

15. Adjournment. A motion was approved to adjourn the meeting and reconvene in regular session on October 12, 2016 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Michael Grossblatt

Administrative Assistant/Secretary to the Board