



Long Valley Fire Protection District
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**MINUTES OF REGULAR MEETING
ON NOVEMBER 9, 2016**

Date: Wednesday, November 9, 2016
Time: 7:00 p.m.
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Beveridge, Day, Rutkowski and Shaw
Members Absent: Brown
Others Present: Training Officer Joseph Santos, Administrative Assistant/Secretary
Michael Grossblatt, Volunteer Nathan Phillips
Others Absent: Chief, Vince Maniaci

1. Call to order, roll call, and announcements. The meeting was called to order at 7:00 p.m. Tom Beveridge again mentioned the need for Commissioners to have an ID card. The Chief is currently working on ID cards for Commissioners, Volunteers and Officers. Tom Beveridge also advised the Commissioners that Pete DeGeorge is no longer with Search and Rescue.

2. Opportunity for public to address the Board on non-agendized items. No public was in attendance.

3. Approval of the minutes of the October 12, 2016 regular meeting. A MOTION WAS MADE BY BEVERIDGE, SECONDED BY DAY, TO APPROVE THE MINUTES OF THE OCTOBER 12, 2016 REGULAR MEETING. MOTION PASSED 3-0, WITH 1 ABSTENTION.

4. Chief's Report.

A. Volunteer Report. Volunteer Nathan Phillips was in attendance for the volunteers. He invited the Commissioners to the Department Christmas Party scheduled for December 10, 2016 at 6 p.m. at Convict Lake Restaurant. Nathan mentioned that the volunteers had a fire extinguisher training recently and all went very well. Nathan indicated that he is training to become an Engineer with the Department. He advised that the volunteers are interested in changing the T-shirt design and one of the volunteers is currently working on new designs for consideration by the volunteers.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. Joseph Santos advised the Board that the Fire Chief was attending a Chief's Meeting in Lee Vining and that he was filling in for the Chief this evening. There were four calls since the last meeting. Two of the calls were for fires. One medical aid call. One call regarding a broken sprinkler line at the Airport.

C. Long Range Planning Discussion.

- (a) Personnel. Chris Baitx seems to be doing well and is helping out with many items at the Fire Station during his treatments. We currently have 30 volunteers on the active roster. Wages for the volunteers for 2016 total \$28,950. Starting January 2017 the volunteers will be required to attend 50% of all trainings to remain active on the roster. The volunteers are in agreement with this requirement according to Joseph. Joseph and Vince will be attending a fire show February 6th, 7th, & 8th. This show is supposed to be far superior to the one Chris Kline attended in Reno recently.
- (b) Airport. Both Alaska and United will be doing wintertime flights into the airport starting mid-December through April 4, 2017. There will be 4 flights a week. Hanger inspections are scheduled to be done late November and early December by Asst. Chief Baitx and a helper.
- (c) Geothermal. No update.
- (d) Station Maintenance. The generator has been serviced and is back on line which should help with the Xerox machine problems. The generator will be maintained in the future on Thursday night when staff is here to monitor any problems. The station water tank failed this last month and a new tank was installed following a very messy cleanup. Scrap metal in back lot will be picked up by Brown's Town and old vehicles will be picked up by Inyo Mono Body.
- (e) Vehicle Maintenance. Maintenance logs are being updated by Chris Kline and Billy Czeschin. New 3200 vehicle is here and working great. Vince is looking at discontinuing the mobile unit for 3200 if Verizon cannot come up with a viable and affordable data plan. New water tender is scheduled to be at Burton's Fire in January 2017. MOU with the town for vehicle maintenance is still with the Town's attorney for review. Vince continues to work on this issue.

Department received via a grant a new RIT (rapid intervention team) air pack which will probably be placed on one of the command vehicles. This unit retails for \$8,900.00 and we have to pay only \$400.00 with the grant. The unit will be used if a firefighter goes down inside a building to give air for up to one hour.

Joseph has ordered \$1200.00 in materials for a new EMR course that he will conduct this winter for five new volunteers.

Several radios are out for repair.

The Sheriff's Department may be requesting us to allow storage of their mobile command unit if storage is not possible at the county yard.

5. Secretary to the Board/ Administrative Assistant Report. Michael indicated that the liability insurance premium has been paid and he gave Joseph proof of insurance cards to place in each vehicle. Michael advised the board that our errors and omissions insurance would cover us for items like the maintenance logs not being up to date as long as we take action as soon as we are aware of the issue.

6. Discuss ERAF. No update. Carry over to the next agenda.

7. Review monthly financial reports and budget. Make changes to budget as necessary. Michael advised the board that we currently have \$536,000.00 in our account after the down payment on the water tender. \$185,728.00 is still due on the tender. We received \$6,473.00 in mitigation fees. We received \$2,500.00 payment from the Marina fire from which the volunteers on that fire will be paid. We received a \$5,000.00 donation from the Gottwalds who are the owners of Arcularis Ranch where the Owens River fire occurred.

8. Consideration of a stipend for completion of updated Wildland Fire Training. Joseph indicated that the volunteers were pleased with the offer to be compensated in a small way for 40 hours of their time online plus the certification to be done in the spring by either Cal Fire or Forestry. A motion was made by Beveridge and seconded by Day to pay each volunteer at completion and certification a stipend of \$150.00. Motion passed 4-0.

9. Consideration of the purchase of Microsoft Office for one/or all of the surface tablets. Following a short discussion, a motion was made by Rutkowski and 2nd by Beveridge to purchase Microsoft Office for both Surface Tablets at a cost of \$129.00 for each tablet. Motion carried 4-0. Michael to purchase and download.

10. Discussion regarding the possible repeal of the 1994 MOU between the Long Valley Fire Protection District and the Town of Mammoth Lakes regarding the Mammoth-Yosemite Airport; follow-up discussion regarding the development of a new MOU. Chief Maniaci is still looking into this and asked that it carryover to next agenda.

11. Fire mitigation fee review. Chief Maniaci is still working on this item. There is a 95 page document that needs to be reviewed. Chief Maniaci asked that it be carried over to next agenda.

12. Review correspondence received since the last regular meeting. Received a nice thank you letter from Paradise Fire Dept. for the donation of the old 3200 vehicle.

13. New Business. None.

14. Call for Agenda Items for Next Regular Meeting. ERAF update; Discussion of the possible repeal of the 1994 MOU regarding the Mammoth-Yosemite Airport/consideration of a new MOU; Fire mitigation fee review.

15. Adjournment. A motion was approved to adjourn the meeting and reconvene in regular session on December 14, 2016 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Sharon Shaw

Board Chairperson in absence of Administrative Assistant/Secretary to the Board