



Long Valley Fire Protection District  
3605 Crowley Lake Drive • Crowley Lake • California 93546  
760.935.4545 / 760.935.4436 (facsimile)  
longvalleyfd@gmail.com

## MINUTES OF REGULAR MEETING JUNE 14, 2017

Date: Wednesday, June 14, 2017  
Time: 7:00 p.m.  
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Brown, Beveridge, Day, Rutkowski and Shaw  
Members Absent: None  
Others Present: Chief, Vince Maniaci, Volunteer Kyle Osland  
Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:05 p.m. There were no announcements.
2. Opportunity for public to address the Board on non-agendized items. No public in attendance.
3. Approval of the minutes of the May 10, 2017 regular meeting. A MOTION WAS MADE BY BROWN, SECONDED BY DAY TO APPROVE THE MINUTES OF THE May 10, 2017 REGULAR MEETING. MOTIONS PASSED 5-0.
4. Chief's Report.
  - A. Volunteer's Report. Volunteer Osland reported on several recent calls and trainings in which he had participated.
  - B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. There were 11 calls since the May meeting: 6 medical aids, including one 1144. 2 fires (including a boat fire) and 3 traffic accidents.
  - C. Long Range Planning Discussion. Chief Maniaci received our current ISO rating and it improved from 5-5Y to 4-4Y. It has been posted to the web site.
    - (a) Personnel. Chief Maniaci reported that Asst. Chief Baitx is doing well and Katie Elwell is home and doing much better. Chris Kline did a turnout inventory. Tyler Haakana has applied for a job in Idaho and might be leaving the department if he gets the job.

(b) Airport. Deer Fencing has been funded, but will not be completed this summer as originally planned. RFG received and approved by the FAA for new terminal expansion project.

(c) Geothermal. Discussion regarding the need for a joint training took place.

(d) Station Maintenance. Kenney Roofing is getting us a bid for the needed roof repairs and Tyler Haakana is going to do the siding repairs.

(e) Vehicle and Equipment Maintenance. New tires have been installed on 3231 and 3230 should have new tires before the end of the fiscal year. Lance Mayhugh is working on lube-oil & filters on all vehicles.

Chief Maniaci advised that he has applied for an ASG grant for the 2017/2018 fiscal year. The department received donations totaling \$54.00. Chief received the 2017/2018 payment from the Mono County Chief's Association in the amount of \$18,500.00. This amount will be deposited after the end of the month since it is for the 2017/2018 fiscal year.

5. Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Motion made by Brown, second by Rutkowski to approve payment and payroll warrants since the May meeting. Motion passed 5-0.

6. Secretary to the Board/Administrative Assistant Report. Commissioner Shaw advised that the expenditure, revenue and budget reports have been brought up to date through June 14, 2017. Commissioner Shaw expressed concern that nothing has been paid for the last two years for the Volunteers Length of Service Award. Commissioner Shaw advised the Board on how Worker's Compensation premiums are calculated which is based on our payroll reports to the State Fund every six months. Commissioner Shaw advised the Board she had a lengthy conversation with the outside auditors concerning the outside audit for the 2015/2016 fiscal year audit. Commissioner Shaw gave an update on the new Secretary's training.

7. Review/Signing of agreement with Mono County to pay one-third of new septic system. Septic is in and working. Chief Maniaci has advised the county that we will not pay our third until the fence that was cut without our permission is repaired and back to the way it was.

8. Discuss ERAF. No news on ERAF. Carryover to next agenda.

9. Discussion regarding the possible repeal of the 1994 MOU between the Long Valley Fire Protection District and the Town of Mammoth Lakes regarding the Mammoth-Yosemite Airport; follow-up discussion regarding the development of a new MOU. Chief Maniaci has spoken to Grady Dutton with the Town again but nothing has been accomplished. Carryover to next agenda.

10. Fire mitigation fee review. Out of our hand at this point. Scott Thorpe of Financial Services is working with the county on the review. Carryover to next agenda.
11. Approval of budget for 2017/2018 fiscal year. Commissioner Brown made a motion to approve the 2017/2018 fiscal year budget in the amount of \$310,000.00. Motion was seconded by Commissioner Day. Motion passed 5-0.
12. Discussion regarding new email addresses for Board Members reflecting Long Valley Fire Department addresses. All Board members, the new secretary and chief now have Long Valley Fire email addresses. We are all to use these email addresses for any department related correspondence.
13. Review monthly financial reports and budget. Make changes to budget as necessary. Commissioner Shaw advised that the only updates were for expenditures, no new revenues or deposits this month.
14. Review correspondence received since the last regular meeting. Received a Benefit Audit form from EDD on Grossblatt and a letter from ISO on new insurance rating.
15. PURSUANT TO GOVERNMENT CODE SECTION 54957, THE BOARD HELD A MEETING IN CLOSED SESSION FOR ANNUAL PERFORMANCE APPRAISAL OF THE FIRE CHIEF. Performance appraisal was given to the Chief and signed. Commissioners Shaw and Brown commented in open session on the excellent job Chief Maniaci is doing.
16. Annual election of officers to the Board of Commissioners. Motion by Commissioner Brown to nominate Commissioner Shaw to remain as Chairman, seconded by Commissioner Beveridge. Motion passed 5-0. Motion made by Commissioner Day to nominate Commissioner Brown to remain as Vice-Chairman, seconded by Commissioner Beveridge. Motion passed 5-0.
17. New business. None
18. Call for Agenda Items for Next Regular Meeting. ERAF update; Discussion of the possible repeal of the 1994 MOU regarding the Mammoth-Yosemite Airport/consideration of a new MOU with Town of Mammoth Lakes; Fire mitigation fee review.
19. Adjournment. A motion was approved to adjourn the meeting and reconvene in regular session on July 12, 2017 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Sharon Shaw  
Board Chairperson in absence of Secretary to the Board