



Long Valley Fire Protection District  
3605 Crowley Lake Drive • Crowley Lake • California 93546  
760.935.4545 / 760.935.4436 (facsimile)  
longvalleyfd@gmail.com

## MINUTES OF REGULAR MEETING JULY 12, 2017

Date: Wednesday, July 12, 2017  
Time: 7:00 p.m.  
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Brown, Beveridge, Rutkowski and Shaw  
Members Absent: Day  
Others Present: Chief, Vince Maniaci; Secretary, Shawna Pettigrew  
Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:02 p.m. There were no announcements.
2. Opportunity for public to address the Board on non-agendized items. No public in attendance.
3. Approval of the minutes of the June 14, 2017 regular meeting. A MOTION WAS MADE BY BROWN, SECONDED BY BEVERAGE TO APPROVE THE MINUTES OF THE JUNE 14, 2017 REGULAR MEETING. MOTION PASSED 4-0.
4. Chief's Report.

A. Volunteer's Report. No volunteer report. 3 volunteers worked the 4<sup>th</sup> of July fireworks at Crowley Lake. Town of Mammoth Lakes will reimburse for wages and equipment per OES rates.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. There were 15 calls since the June meeting: 10 medical aids, 2 public assist, 1 plane down, 1 lost child, 1 vehicle fire. Dispatch is possibly being re-structured. Wheeler Crest is being called out for incidents in our area. Possibly move dispatch to Douglas Co. Mike Moriarty asked Vince to create an MOU for dispatch. MCI trailer is back. Possibly the Federal Government will not pay volunteers on wild land fires, or not pay for first and last hour on wildland fires. Sheriff Braun sent the Department a letter of commendation regarding an incident at Convict Lake. Requested a Cal Card from Caron in Finance.

- A.     Long Range Planning Discussion.
- (a)     Personnel. Need to hire new cleaning staff. Bill & Michelle Wager will be leaving the area. Currently there are 24 active volunteers.
- (b)     Airport. FAA inspection first week of August. Need approval from USDA before bids for fence. Need to keep fence access open from highway 395. Hank wanted clarification on airport closing during emergencies on the runway and at the airport. Volunteers need to be trained on airport/runway emergency closings.
- (c)     Geothermal. No news
- (d)     Station Maintenance. Kenney Roofing is getting us a bid for the needed roof repairs and we will seek bids from Greg Jennison and Jim Pettigrew for the siding repairs. Tyler Haakana has a job at the hospital now and does not want to do the siding repairs.
- (e)     Vehicle and Equipment Maintenance. New tires have been installed on 3200 and oil change. Brake adjustment on a few vehicles. 3232 broken motor mount, looking for new mount.
5.     Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Motion made by Brown, second by Rutkowski to approve payment and payroll warrants since the June meeting. Motion passed 4-0.
6.     Secretary to the Board/Administrative Assistant Report. Commissioner Shaw advised that the expenditure, revenue and budget reports have been brought up to date through July 12, 2017. Commissioner Shaw is working with Adapt, the new administrator for the Volunteer's Length of Service Award. Some volunteers have not been given the full credit for years of service which will require a review of payments made to previous administrators which will take some time. Commissioner Shaw expressed a desire to continue being the liaison with Adapt in future years and keep the records on the Length of Service Award so as not to lose track of the program again. Joseph will only need to advise Commissioner Shaw of calls and trainings attended each year. \$6846 is owed for the last two years. We are ready to send in this year's figures and will receive another billing soon for that. Commissioner Shaw will come to a Thursday night meeting and explain the program to the volunteers since there are many new volunteers that may not understand how the program works. Certificate of Liability Insurance received was for Wheeler Crest Fire. Shawna will follow-up with insurance company and ask them to send our certificate to us and fix us receiving Wheeler Crest's certificate. Commissioner Shaw spoke with David Swisher from Mono City Fire Board at his request. Invited him to attend one of our meetings at any time.
7.     Discuss ERAF. Off regular agenda. Will be covered under Chief's report in future.

8. Discussion regarding the possible repeal of the 1994 MOU between the Long Valley Fire Protection District and the Town of Mammoth Lakes regarding the Mammoth-Yosemite Airport; follow-up discussion regarding the development of a new MOU. Chief Maniaci has spoken to Grady Dutton with the Town again but nothing has been accomplished. Carryover to next agenda.
9. Fire mitigation fee review. Out of our hands at this point. Scott Thorpe of Financial Services is waiting on information from County Assessor's office. Carryover to next agenda.
10. Review of Monthly financial reports and budget. No balance sheet available, pending receipt of GL report from County. Expenditures and revenues reviewed and discussed.
11. Review Correspondence since Last Regular Meeting. Discussed during Secretary Report.
12. New Business. Commissioner Shaw will draft a letter to Sheriff Braun regarding the parking of the Mobile Command Center and truck at the Crowley Substation.
13. Call for Agenda Items for Next Regular Meeting. MOU with Town of Mammoth Lakes, Fire mitigation fee.
14. Adjournment. A motion was approved to adjourn the meeting and reconvene in regular session on August 9, 2017 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Shawna Pettigrew  
Secretary to the Board