



Long Valley Fire Protection District
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MINUTES OF REGULAR MEETING
March 13, 2019

Date: Wednesday, March 13, 2019
Time: 7:00 p.m.
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Hank Brown, Ron Day, Sharon Shaw, Tom Beveridge, Kim Czeschin

Members Absent: None

Others Present: Chief Maniaci, Secretary Katie Durgin, Bryan Hukkanen, Pete DeGeorge, Tyler Haakana

Others Absent: None

1. Call to order, roll call, and announcements. None
2. Opportunity for public to address the Board on non agendized items. No public present.
3. Discussion and possible decision re: New 1st Out Engine: Bryan Hukkanen from Burton's Fire Inc. and Rosenbauer Engines is present to answer any questions regarding 1st Out Engine. After examining the Engine by Chief Maniaci and Volunteer crew, the engine has everything they need as a 1st Out Engine. Engine can be delivered in May 2019. A motion was made by Commissioner Brown, seconded by Commissioner Day, to commit to purchase the new 1st Out Engine for the price of \$402,085 with the potential for a discount if we pay the entire amount. Motion passed 5 in favor.
4. Approval of the Minutes of the February 13, 2019 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE MINUTES OF THE FEBRUARY 13, 2019 REGULAR MEETING. MOTION PASSED 5 in favor.
5. Chief's Report.
 - A. Volunteer's Report. Preparations for the Fishing Opener are ongoing and under way. Pete DeGeorge thanked the Board on behalf of those who attended the 4x4 Basics driver's trainings. The driver's trainings were a success. The Inland Counties

Emergency Medical Training (ICEMA) is requiring EMT's to do Narcan/Opioid overdose prevention training. This training will be taking place on March 17th, 2019. CPR training will be taking place on March 21st, 2019.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction.

C. Long Range Planning Discussion.

- (a) Personnel. Volunteer Chris Klein who suffered from a serious skiing accident is doing better. Chief Maniaci will gather information to the Board to complete a resolution of the resignation of Chris Baitx. Tyler Haakana and Joseph Santos have both expressed interest in being Assistant Chief. Discussion in regards to the position is being made. Chief Maniaci will provide an Assistant Chief write-up tailored to their discussion by next regular monthly meeting. Tyler Haakana and Chief Maniaci will be attending the Fire Conference in Los Angeles at the end of March. Chief Maniaci expressed the need for updating the LVFPD credit cards given the resignation of Chris Baitx and changes with the Assistant Chief position. Secretary Katie will follow up regarding credit card changes and updates.
- (b) Airport. March 29th is the last day for winter service direct flights. Flights between Los Angeles (LAX) and Mammoth (MMH) will resume.
- (c) Geothermal. Chief Maniaci will be attending the Compliance Meeting on Wednesday, March 20th, 2019. This meeting is in regards to the isobutane leaks.
- (d) Station Maintenance. Tyler Haakana expressed interest in taking over duties that Chris Baitx had done. Chief Maniaci filed the California Environmental Reporting System (CERS) for the Fire Station and is waiting to hear back for their approval.
- (e) Vehicle and Equipment Maintenance. Chief Maniaci is going to get quotes for repainting 3225.
- (f) MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. Chief Maniaci and Commissioner Hank Brown presented to the Board a bullet list of items our department wants to see in the MOU. The document will be revised by Commissioner Brown for additional items and comments. Chief Maniaci will forward the revised copy to Grady Dutton for the Town to prepare the draft.

6. Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Commissioner Brown moved for approval, Commissioner Day seconded. Passed 5-0.
7. Secretary to the Board Report. Secretary Durgin informed the Board the need to update Quickbooks by May 31st, 2019. A request of information from Transparent California was made to the Board for information on employees. Secretary Durgin will follow up and send the requested information.
8. Fire mitigation fee review. Scott Thorpe currently needs more information on the Land-Use Database from County Planning. Chief Maniaci will speak with Scott Thorpe on Monday regarding the information. Carry over.
9. Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. No news from County Counsel. Carry over for final report.
10. Vehicle Log Status. Gordon Shaw is going to be helping Fleet Equipment Manager Billy Czeschin with the completion of vehicle logs in the computer system. Gordon and Billy will be meeting on Saturday for their first meeting.
11. Discussion and decision on emergency repair of station roof, which is causing damage to ceilings, drywall, etc. of the building. A motion was made by Commissioner Brown that the current condition of the station roof is an emergency situation. Motion passed 5-0. Based on much evidence that the roof is causing damage to the ceilings, drywall, etc. of the building, the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency.
12. Minimum Requirements Contract for Volunteer Firefighters. Chief Maniaci presented a rough draft of requirements to the Board for review. Discussion for final draft will carry over to next regular meeting. Commissioner Shaw noted the need for the percent of trainings and calls volunteers have been on (requirement of 60% trainings and 30% calls) to continually be updated on the call logs. The Assistant Fire Chief has expressed needing help in completing his regular paperwork. Discussion was made regarding passing a portion of the paperwork to Secretary Durgin for an increase in salary. Assistant Fire Chief will present to the Board by next regular meeting what paperwork he is needing to pass on in order for the Board to come to a conclusion. Carry over.
13. Review Correspondence since Last Regular Meeting. None.
14. Review and adjust current FY budget line items as necessary and accept. Chief Maniaci has started a preliminary draft budget for next fiscal year. He will email out the draft budget to the Board for review prior to next regular meeting. Commissioner Brown noted that when we do the budget for next fiscal year, we need to have a line item definition for potential capital lost due to property tax appeal refunds.
15. New Business. None

16. Call for Agenda items for next regular meeting. Discussion and Decision on Financing 1st Out Engine; Fire Mitigation Fee Review; Review of Existing Hold Harmless Agreement between Fire Dept. and Sheriff's Dept.; Vehicle Log Status; Receive and Act on emergency repair of station roof; First Pass of Next Year's Budget; Minimum Requirements Contract for Volunteer Firefighters.

17. Adjournment. A motion was approved by Commissioner Brown, seconded by Commissioner Day, to adjourn the meeting and reconvene in regular session on April 10, 2019 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Sharon Shaw
Board Chairman