



Long Valley Fire Protection District
3605 Crowley Lake Drive • Crowley Lake • California 93546
760.935.4545 / 760.935.4436 (facsimile)
longvalleyfd@gmail.com

**MINUTES OF REGULAR MEETING
October 10, 2018**

Date: Wednesday, October 10, 2018
Time: 7:00 p.m.
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Hank Brown, Ron Day, Sharon Shaw and Tom Beveridge.

Members Absent: Kim Czeschin

Others Present: Captain Joseph Santos, Volunteer Chris Klein, and Secretary Katie Durgin.

Others Absent: Chief Maniaci

1. Call to order, roll call, and announcements. The meeting was called to order at 7:02 p.m. All members present except Commissioner Czeschin. Chief Maniaci is out of town, Captain Santos is taking his place for the meeting. No announcements.

2. Opportunity for public to address the Board on non agendized items. No public present.

3. Approval of the minutes of the September 12, 2018 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE MINUTES OF THE SEPTEMBER 12, 2018 REGULAR MEETING. MOTION PASSED 3 IN FAVOR with 1 abstention.

4. Chief's Report.

A. Volunteer's Report. Volunteer Klein reported they decided to reschedule group picture until spring due to the time of the season. Christmas party is scheduled for December 14th at Convict Lake Resort. Commissioner Brown and Commissioner Shaw suggested extending invitations to some retired volunteers and recently retired Commissioner Rutkowski. Chief Maniaci (via email) and Board of Commissioners gave Volunteer Klein authority to help with vehicle logs. Captain Santos believes that current activity is being logged, but he will confirm this is being done. Commissioner Brown asked for Vehicle Log Status to be a separate agenda item for November 14, 2018 meeting.

- (a) Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 8 calls since September Meeting: 2 medical, 3 fire false alarms on highway, 1 propane leak, 2 fires (McGee Creek Campground and Rock Creek). MCI training drill at airport went very well. Bus was donated from Mammoth Ski Area for training purposes. Resulted in effective training. Inspections done at business park fuel stations, Thomas Petroleum, and AmeriGas. Chief Maniaci, Tim Plummer, Fred Stump, John Kokado, and Jim Bold helped with the Crowley Lake 5K-10K run. Flu Shots and rosters were provided to MONO health for all personnel. Flu shots will be given at the Community Center on October 17th for personnel. Chief Maniaci is going to try to attend some upcoming trainings regarding fire inspections investigation. He will keep us updated.

B. Long Range Planning Discussion.

- (b) Personnel. Captain Santos informed we are currently at 29-30 volunteers. No new volunteers. Acknowledgment of Katie Durgin taking the job as Secretary to the Board.
- (c) Airport. Inspections are to be done early November.
- (d) Geothermal. No news. Chief Santos is going to set up an annual walk-through to occur in November-December. Mammoth Fire Department will be invited to attend.
- (e) Station Maintenance. All extinguishers are to be serviced. Captain Santos is going to do a training on extinguishers, then they will be serviced. Nathan is still working on installing LED lights. Commissioner Day is going to check on a leak at the training room. Issues with phones: lines have been offline for a week.
- (f) Vehicle and Equipment Maintenance. We are making sure we will have the logs done by the next Board meeting. Billy Czeschin is going to reach out regarding the pump issues on 3231 and check foam on 3230. Small service for 3281. Radios are getting updated during the last week of October for Forest Service and CDF channels. Programming and functionality of phones and pagers are working well. Captain Santos noted we need updates on radio batteries. Once FPP program gets signed, light bars will be picked up and installed on 3201, 3225, 3231, and possibly 3270 and 3230. FEPP and FPP application received and approved. We are waiting on final signatures from Cal Fire.
- (g) MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. Email was sent on October 8, 2018. No Reply. They are out of the office.

5. Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Commissioner Brown moved for approval, Commissioner Day seconded. Passed 4-0.
6. Secretary to the Board Report. No report.
7. Fire mitigation fee review. Carryover.
8. Review of existing agreement between Fire Dept. and Sheriff's Dept. Documents (Original, Corrected Original, and Amendment) presented from the County of Mono and Long Valley Fire Protection District for provisions of snow removal services in the vicinity of the district's Long Valley Fire Station. Board asked for Chief Maniaci to forward the documents to the Board via email. A MOTION WAS MADE BY COMMISSIONER BROWN TO AUTHORIZE CHIEF MANIACI TO SIGN THE AGREEMENT IF IT MEETS WITH HIS APPROVAL, SECONDED BY COMMISSIONER DAY. MOTION PASSED 4 IN FAVOR.
9. Review Correspondence since Last Regular Meeting. Commissioner Shaw reported concerning the request for the \$49,000 to be returned to the U.S. Forest Service. The return was completed.
10. Review and adjust current FY budget line items as necessary and accept. Commissioner Shaw reported that the \$31,906.16 in 'Deposits' under 'Administrative Fees' is excess ERAF and Grant money that is waiting to be correctly distributed within budget line items. Waiting on line item breakdown distribution from Chief Maniaci. Secretary Durgin will talk to Chief Maniaci via email specifically regarding the budget line items: Training (212), Special District Exp (214), and Breathing Bottles (219) for further examination. Commissioner Shaw reported that the actual balance of \$651,999.05 in the Operating Budget is not the actual figure. We could not get a GL from the County due to County Auditor's Office personnel being out of the office. The figure is not accurate but very close.
11. New Business. No News.
12. Call for Agenda items for next regular meeting. Fire Mitigation Fee Review; Review of Existing Agreement between Fire Dept. and Sheriff's Dept.; Vehicle Log Status.
13. Adjournment. A motion was approved to adjourn the meeting and reconvene in regular session on November 14, 2018 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin
Secretary to the Board