



Long Valley Fire Protection District
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**MINUTES OF REGULAR MEETING
November 14, 2018**

Date: Wednesday, November 14, 2018
Time: 7:00 p.m.
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Hank Brown, Ron Day, Sharon Shaw, Tom Beveridge, Kim Czeschin.

Members Absent: None.

Others Present: Chief Maniaci, Volunteer Chris Klein, and Secretary Katie Durgin.

Others Absent: None.

1. Call to order, roll call, and announcements. The meeting was called to order at 7:02 p.m. All members present. No announcements.

2. Opportunity for public to address the Board on non agenda items. No public present.

3. Approval of the minutes of the October 10, 2018 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE MINUTES OF THE OCTOBER 10, 2018 REGULAR MEETING. MOTION PASSED 4 IN FAVOR with 1 abstention.

4. Chief's Report.

A. Volunteer's Report. Volunteer Klein reported Christmas Party will be on December 14, 2018. Chief Maniaci proposed volunteers having a minimum requirement of trainings/fire calls in order to be on the fire department and receive pay for calls and trainings annually. Proposal will continue to be discussed and reviewed with Department's Attorney Tim Sanford for policy approval. Commissioner Brown requested the matter be placed on the Agenda for December 12, 2018.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 11 calls since October Meeting: 4 medical, 4 fire, 3 others (standby hazardous materials exposure/explosion at Benton Crossing Landfill, propane leak).

C. Long Range Planning Discussion.

- (a) Personnel. Junior Fire Fighter program has begun.
- (b) Airport. Alaska Airlines service will discontinue November 30, 2018. United Airlines will add new service beginning December 1, 2018. By December 15, 2018, United will have flights from and to San Francisco, Los Angeles, and Denver daily. Chris Baitx is working to get airport inspections done as well as fuel farm and Sierra Business Industrial Park inspections.
- (c) Geothermal. County notified the department of an issue regarding leaks of iso-butane at unacceptable levels.
- (d) Station Maintenance. Chief Maniaci is coordinating with the Sheriff for inmate crew to do work outside around the fire station.
- (e) Vehicle and Equipment Maintenance. 3225 had maintenance done for glow plug relay, speed sensor, and lube oil filter. 3271 having maintenance done for check engine light and should be back by Friday, November 16th. Chief Maniaci reported potentially hiring a person in Crowley to do bi-annual BIT testing for the department. Demo sheet presented for a new Burton Fire Inc. Timberwolf Fire Engine to consider for 2019. It will be available April 2019. Chief Maniaci will be in contact with Burton regarding an exact date for commitment.
- (f) MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. Email was sent on October 8, 2018. Grady responded and will review the MOU. Grady will start looking at an update and will begin discussion with their attorney later this month. Chief Maniaci will invite Grady via email to February 13, 2019 public meeting to present to the Board the new MOU.

5. Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Commissioner Brown moved for approval, Commissioner Day seconded. Passed 5-0.

6. Secretary to the Board Report. Secretary Durgin reported needing to receive all receipts for any charges made on the department's credit card. The resolution of the ongoing QuickBooks issue was discussed. A motion was made by Commissioner Beveridge and seconded by Commission Brown to give Chief Maniaci an additional \$500.00 in compensation this month for the hours he spent resolving the QuickBooks Issue. Motion Passed 5 in favor. It was decided that the additional \$500.00 in compensation will be charged to Administrative fees.

7. Fire mitigation fee review. Scott Thorpe has sent Chief Maniaci some questions that he will answer in order to proceed. Good progress being made.

8. Review and possible approval of hold harmless agreement between the Fire Dept and Sheriff's Dept. Tim Sanford has agreement and is reviewing. Carry over for final report.

9. Vehicle Log Status. Carry over.

10. Review Correspondence since Last Regular Meeting. Chief Maniaci reported he is waiting on contract regarding internet service from County to be rewritten before he sends to Department's attorney for approval. Once approved by attorney Tim Sanford, Chief Maniaci will approve and sign contract. Commissioner Brown will be nominated by the department for LAFCO as Special District Regular Member. Department received the State Fund Compensation Risk Program information. Chief Maniaci will review and confirm it. Chief Maniaci received letter from ISU regarding the addition of new 3201 and the removal of old 3201 and 3299.

11. Review and adjust current FY budget line items as necessary and accept. Commissioner Shaw reported that we received \$22,685.25 in an unsecured tax category. We received a Fire Fee of \$2157.00 for the 321 Capital Account. We currently have a difference of \$58.90 from the county balance and our balance. Commissioner Shaw believes it is interest and will review GL to confirm. Expenditures, Deposits, and Revenues are all updated.

12. New Business. No News.

13. Call for Agenda items for next regular meeting. Fire Mitigation Fee Review; Review of Existing Agreement between Fire Dept. and Sheriff's Dept.; Vehicle Log Status.; Qualification for Volunteers Pay.

14. Adjournment. A motion was approved to adjourn the meeting and reconvene in regular session on December 12, 2018 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin
Secretary to the Board