



Long Valley Fire Protection District
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MINUTES OF REGULAR MEETING April 10, 2019

Date: Wednesday, April 10, 2019
Time: 7:00 p.m.
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Hank Brown, Ron Day, Sharon Shaw, Kim Czeschin

Members Absent: Tom Beveridge

Others Present: Chief Maniaci, Assistant Chief Joseph Santos, Fleet Equipment Manager Billy Czeschin, Secretary Katie Durgin, Volunteers Chris Klein and Douglas Brooks

Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:00 p.m. There were no announcements.
2. Opportunity for public to address the Board on non agendized items. No public present.
3. Approval of the Minutes of the March 13, 2019 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE MINUTES OF THE MARCH 13, 2019 REGULAR MEETING. MOTION PASSED 4 in favor.
4. Chief's Report.
 - A. Volunteer's Report. The Volunteers Association has determined to no longer use the Mobile Kitchen Unit due to it being too cost prohibitive to run and maintain. The Volunteers Association is planning on raising money and serving the community through doing multiple smaller events throughout the year. For Saturday, April 27th, the Association will be serving food and doing a raffle for the "Fishmas" Event.
 - B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 6 calls since March meeting: 4 medical aids; 1 vehicle accident; 1 cancellation 1022.

C. Long Range Planning Discussion.

- (a) Personnel. Chief Maniaci will confirm information to the Board in order to complete a resolution of the resignation of Chris Baitx. Chief Maniaci reported that we will be receiving mail from Cal Fire with ROSS information. They are working to resolve an issue with our ROSS Designator. Chief Maniaci presented the updated job descriptions for Assistant Fire Chief, Training Officer, Assistant Training Officer, and Fleet Equipment Manager. He will email the descriptions to the Board for further review. Chief Maniaci suggested transferring a portion of paperwork to Secretary Katie Durgin. Commissioner Shaw proposed increasing Secretary Durgin's pay to \$700 per month for taking over LVFPD website duties and updating the monthly volunteer training attendance numbers. Commissioner Shaw suggested that all new volunteer paperwork go directly to Secretary Durgin for her to maintain. Chief Maniaci confirmed that the credit cards have been changed and updated.
- (b) Airport. There will be one flight per day between Los Angeles (LAX) and Mammoth (MMH).
- (c) Geothermal. Chief Maniaci attended a compliance meeting in March with California Accidental Release Prevention (CalARP) and Cal Fire Office of Emergency Services (OES). Correspondence between the geothermal plant and the state fire marshal's office is being made regarding information on significant upgrades to the plant.
- (d) Station Maintenance. No news.
- (e) Vehicle and Equipment Maintenance. Fleet Equipment Manager Billy Czeschin reported a new foam pump has been installed in Engine 3230 and everything is now working correctly. The Board decided to sell Engine 3232 for \$1. Billy is working to get an engine mount on 3280 fixed. Engine 3281 needs to be taken in to have emissions computer work done.
- (f) MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. Chief Maniaci and Commissioner Hank Brown presented to the Board a bullet list of items our department wants to see in the MOU. This new MOU will replace all past MOU documents. Chief Maniaci will forward the list to Grady Dutton for the Town to prepare the draft.

5. Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Commissioner Brown moved for approval, Commissioner Day seconded. Passed 4-0.

6. Secretary to the Board Report. Secretary Durgin sent the correct requested employee information to Transparent California.
7. Fire mitigation fee review. Chief Maniaci has an appointment with the county to finalize Land Use Database numbers for Scott Thorpe the week of April 22nd. Carry over.
8. Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. County counsel is currently looking for the original MOU from before 2011. Carry over for final report.
9. Vehicle Log Status. Fleet Equipment Manager Billy Czeschin reported that vehicle logs from 2016 to current year are almost up to date. Billy reported that the tires on 3280 are about 10 years old. According to the National Fire Prevention Association (NFPA) standards we should not use tires past 8 years. Although the tires are minimally used, Billy expressed the need to stay up to date with NFPA standards. Billy Czeschin will acquire cost quotes for replacing the tires and report to Chief Maniaci. Carry over Agenda item for one more month.
10. Discussion and decision on financing 1st Out Engine. After reviewing the budget and upcoming expenses, discussion was made between making a large down payment on the engine and financing the remaining balance, or purchasing the engine without financing in order to avoid paying interest. A motion was made by Commissioner Day, seconded by Commissioner Brown to purchase the engine outright without financing. Passed 4-0. Chief Maniaci will follow up with John Burton to discuss how to move forward with the purchase.
11. Receive and act on emergency repair of station roof, which is causing damage to ceilings, drywall, etc. of the building. Commissioner Day presented an invoice from Wes Davis to the Board for the drawing of roof repair plans. Commissioner Brown moved to approve the invoice from Wes Davis. Commissioner Day had a conference call with Mike Freeman and Philbrook Construction where concern was made for doing a hot mop roof (which is what the fire station currently has). Philbrook Construction will write up a bid on what they think would be the best solution for roof repair. Commissioner Day will continue to follow up with contractors in the area for roof repair bids. Carry over.
12. First pass of next year's budget. Commissioner Shaw proposed the Board reviews the budget for discussion at next regular meeting. Carry over.
13. Minimum Requirement Contract for Volunteer Firefighters. A motion was made by Commissioner Brown, seconded by Commissioner Day, to approve the Firefighter Requirements Contract and pass it onto Attorney Tim Sanford for review. Passed 4-0.
14. Discussion and action re: Letter from the LVFPD Board to DFG regarding Fire District's Objections to Proposed Year Round Fishing Regulations. Commissioner Shaw proposed sending a letter to the DFG expressing our objections to the proposed fishing regulations. A motion was made by Commissioner Day, seconded by Commissioner Brown, to write

the letter to the DFG. Passed 4-0. Commissioner Shaw will draft the letter and email it to the Board for review, then send it to the DFG.

15. Review correspondence received since last regular meeting. None.

16. Review and adjust current FY budget line items as necessary and accept. No changes.

17. New Business. None

18. Call for Agenda items for next regular meeting. Fire Mitigation Fee Review; Review of Existing Hold Harmless Agreement between Fire Dept. and Sheriff's Dept.; Vehicle Log Status; 1st Out Engine Resolution; Prepare and Approve a Resolution for the service of Chris Baitx with the Fire Department; Receive and Act on emergency repair of station roof; Second Pass of Next Year's Budget.

19. Adjournment. A motion was approved by Commissioner Brown, seconded by Commissioner Day, to adjourn the meeting and reconvene in regular session on May 8, 2019 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin
Secretary to the Board