



Long Valley Fire Protection District  
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**MINUTES OF REGULAR MEETING**  
**May 8, 2019**

Date: Wednesday, May 8, 2019  
Time: 7:00 p.m.  
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Hank Brown, Ron Day, Sharon Shaw, Kim Czeschin

Members Absent: Tom Beveridge

Others Present: Chief Maniaci, Secretary Katie Durgin, Volunteer Chris Klein

Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:00 p.m. There were no announcements.
2. Opportunity for public to address the Board on non agendized items. No public present.
3. Approval of the Minutes of the April 10th, 2019 regular meeting. A MOTION WAS MADE BY COMMISSIONER DAY, SECONDED BY COMMISSIONER CZESCHIN TO APPROVE THE MINUTES OF THE APRIL 10<sup>TH</sup>, 2019 REGULAR MEETING. MOTION PASSED 4 in favor.
4. Chief's Report.
  - A. Volunteer's Report. Volunteer Klein reported that the opening day of fishing at Crowley Lake went well. They were able to raise over \$1,000 for the Long Valley Volunteers Association.
  - B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 7 calls since April meeting: 5 medical aids; 1 vehicle accident; 1 wildland fire.
  - C. Long Range Planning Discussion.

- (a) Personnel. A few of our volunteer firefighters are attending wildland training this month. Assistant Chief Joseph Santos attended the Cal Fire meeting and made our OPS agreement active. Chief Maniaci will be meeting with Inyo National Forest to sign the annual forest agreement. Chief Maniaci will be applying for the Cal Fire 50/50 grant in the month of June and the Office of Traffic Safety (OTS) grant in the month of July in hopes to help fund the new 1<sup>st</sup> Out Engine. There has been no purchasing interest in Engine 3232 yet. Chief Maniaci will post pictures via email prior to the next Chief Association meeting in hopes to sell it. The build out for the new 1<sup>st</sup> Out Engine is running two weeks past schedule and should be ready around mid June.
  - (b) Airport. No news.
  - (c) Geothermal. No news. Chief Maniaci will be attending a follow-up meeting for geothermal by the end of May.
  - (d) Station Maintenance. Training Officer Tyler Haakana has been doing cleaning around the station. Now that it is May the sprinklers will be running and there will be clean up around the flagpole. The copy/scanner has been having some issues that need to be addressed. The batteries that have been on the floor as well as the chains next to the dumpster need to be cleaned up.
  - (e) Vehicle and Equipment Maintenance. Tim Plummer will drive engine 3281 to Carson City to get an emissions code corrected.
  - (f) MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. The new MOU is now with Grady Dutton and we are waiting on approval. He will review the MOU then send it to town counsel Andy Morris for further review.
5. Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Commissioner Brown moved for approval, Commissioner Day seconded. Passed 4-0.
6. Secretary to the Board Report. Chief Maniaci will renew our Quickbooks account. Commissioner Shaw will contact Quickbooks to add Secretary Katie Durgin on the account.
7. Fire mitigation fee review. Chief Maniaci contacted the county and is still waiting on information. Carry over.
8. Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. Carry over for final report.
9. Vehicle Log Status. No update. Carry over.

10. 1<sup>st</sup> Out Engine Resolution. The Long Valley Fire Protection District will transfer \$408,948 from the 320 Operating account to the 321 account to pay for the 1<sup>st</sup> Out Engine. A motion was made by Commissioner Brown to approve Resolution R19-02 authorizing the transfer of funds for the 1<sup>st</sup> Out Engine payment from the District's 320 Operating account to the District's 321 Capitol account in accordance with the adopted 2014 Capitol Improvement Plan. Commissioner Day seconded. Passed 4-0. The Resolution was signed.

11. Prepare and approve resolution for the service of Chris Baitx with the Fire Department. Commissioner Brown read out loud the resolution in honor of Chris Baitx and his service to the Long Valley Fire Protection District. A motion was made by Commissioner Brown to approve Resolution R19-01 in honor, recognition, and appreciation to Chris Baitx for his years of valuable service. Commissioner Day seconded. All in favor 4-0. The Resolution was signed.

12. Receive and act on emergency repair of station roof, which is causing damage to ceilings, drywall, etc. of the building. Commissioner Day presented two estimates for roof repair to the Board. Commissioner Day prefers to go with Philbrook Construction and is working to prepare a contract for emergency roof repair. Commissioner Day and Commissioner Shaw will meet with Philbrook to address billing and payment for the Contract for Construction. A motion was made by Commissioner Day to approve the payment from Philbrook Construction of \$64,026.25 with a contingency of 10% override. Commissioner Brown seconded. Passed 4-0.

13. Second pass of next year's budget. After reviewing the budget, Commissioner Shaw proposed giving Chief Maniaci a raise of \$100 per month bringing his annual salary to \$25,000. Commissioner Shaw also proposed reducing line item 203 Professional Fees to \$4,000 per year and line item 213 Food to \$1,715 per year. Chief Maniaci will designate the \$64,000 as "Emergency Roof Repair" to line item 400 in Capitol Fund 321.

14. Bircham Water District hydrant approval letter. Bircham Water District has been working toward adding a hydrant in Sunny Slopes. In order to do so, they need our property to run a new lateral line for the hydrant. They asked Chief Maniaci to draft an approval letter showing that our District is on board with the proposed plans. Commissioner Brown suggested that the approval letter needs to state that our District would have liberty to connect to the lateral line in the event of future property development. Chief Maniaci will draft the approval letter.

15. Review correspondence received since last regular meeting. None.

16. Review and adjust current FY budget line items as necessary and accept. Revenue of \$128,518.45 from property tax and \$4005.29 from 3<sup>rd</sup> Quarter Interest has been applied to Account 320. Revenue of \$123.10 from 3<sup>rd</sup> Quarter Interest has been applied to Account 321.

17. New Business. None.

18. Call for Agenda items for next regular meeting. Fire Mitigation Fee Review; Review of Existing Hold Harmless Agreement between Fire Dept. and Sheriff's Dept.; Vehicle Log Status; Board Officer Elections; Public Hearing and Finalization of the 2019-2020 Budget; Capitol Expenditure Update.

19. Adjournment. A motion was approved by Commissioner Brown, seconded by Commissioner Day, to adjourn the meeting and reconvene in regular session on June 12, 2019 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin  
Secretary to the Board