



Long Valley Fire Protection District  
3605 Crowley Lake Drive • Crowley Lake • California 93546  
760.935.4545 / 760.935.4436 (facsimile)  
longvalleyfd@gmail.com

**MINUTES OF REGULAR MEETING**  
**July 10th, 2019**

Date: Wednesday, July 10th, 2019  
Time: 7:00 p.m.  
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Hank Brown, Ron Day, Sharon Shaw, Kim Czeschin

Members Absent: Tom Beveridge

Others Present: Chief Maniaci, Secretary Katie Durgin, Assistant Chief Joseph Santos,  
Equipment Manager Billy Czeschin, and Volunteer Carlene Millan

Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:00 p.m. Commissioner Brown commented on the success of the Open House and thanked the volunteers for doing such a great job.
2. Opportunity for public to address the Board on non agenda items. No public present.
3. Approval of the Minutes of the June 12th, 2019 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE MINUTES OF THE JUNE 12<sup>TH</sup>, 2019 REGULAR MEETING. MOTION PASSED 4 in favor.
4. Chief's Report.
  - A. Volunteer's Report. Volunteer Carlene Millan reported that Saturday July 13<sup>th</sup> will be the Department's first Junior Firefighter Day. There are possibly three long-term junior firefighters who have great interest in becoming firefighters. There will possibly be another Junior Firefighter Day taking place in October of this year for National Firefighter Month.
  - B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 7 calls since June meeting: 3 medical aids; 1 unattended campfire; 1 traffic collision; 1 hazardous potential lying down; 1 smoke detector.

### C. Long Range Planning Discussion.

- (a) Personnel. Chief Maniaci reported that Fourth of July went well. He will submit an invoice and will notify Secretary Durgin regarding a check coming in from the Town of Mammoth. Federal Energy Regulation Commission (FERC) is checking on current activities for the site of a proposed open-pit mine in the Inyo National Forest. They will be extracting minerals for commercial purposes. There has not been any movement made by California Department of Fish and Wildlife (CDFW) in response to all the requests regarding the year-round fishing regulations. Commissioner Brown reported that Local Agency Formation Commissions (LAFCO) recently had a meeting. He reported that LAFCO staff are going to be reviewing the spheres of influence focusing on fire districts. Commissioner Brown spoke out at the meeting that when they put their finance page together they should look at the total budget then subtract the Educational Revenue Augmentation Fund (ERAF). This will more accurately represent fire district's operating budgets. Assistant Chief Santos reported that he has everything up to date on the fire program. He met with Secretary Durgin to train her on doing the Trainings and Calls Report. Secretary Durgin will update the report monthly. Assistant Chief Santos reported that there are several new people on the department. He is working to get an Emergency Medical Responder (EMR) class for the new volunteers later this year.
- (b) Airport. No decisions have yet been made regarding the Managerial position. Chief Maniaci reported that he brought it to their attention as a reminder in the event they need coverage Long Valley Fire Protection District should be contacted first. Chief Maniaci is putting together a protocol for the department to follow in order to respond in the event we get a call. The department officially has a copy of the National Fire Protection Association's (NFPA) Guide for Airport Community Emergency Planning. Commissioner Brown is currently reviewing it. Assistant Fire Chief Santos reported the department's annual all-day training at the airport will be on Saturday, September 14<sup>th</sup>.
- (c) Geothermal. No news.
- (d) Station Maintenance. Training Officer Tyler Haakana has been working on the ballasts in the lights. He has been organizing and has started a Lost and Found at the station.
- (e) Vehicle and Equipment Maintenance. Equipment Manager Billy Czeschin reported that he is working on getting Burton's Fire Inc. to the station to do an annual on the equipment. After the annual, Billy will have Britt's Diesel and Automotive service the bits. Billy replaced part of the brake system on 3231. Tires on 3270 and 3225 need to be replaced. Billy recommended replacing tires on 3225 and 3270 first. He will then get a bid to replace tires on 3280. Regarding interest in 3232, there is a district in California with a low

operating budget that is in need. The new engine will be delivered end of next week. Secretary Durgin will do a special warrant for the new engine.

- (f) MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. No news.

5. Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Commissioner Brown moved for approval, Commissioner Day seconded. Passed 4-0.

6. Secretary to the Board Report. Secretary Durgin reported that she received an email from Craig Fechter regarding missing invoices from 2016-2017. She responded accordingly and sent him everything he needed. Secretary Durgin sent in the Workers Compensation Insurance Payroll Report. She is waiting to hear back regarding a correction that needs to be made on the number of volunteer firefighters.

7. Fire mitigation fee review. No news. Carry over.

8. Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. No news. Carry over.

9. Vehicle Log Status. Fleet Manager Billy Czeschin is working on it and making progress. Carry over.

10. Possible Pay Adjustments for Employee Non-Performance. This agenda item has been discussed and resolved with no changes at this time.

11. Capitol Expenditure Update. Chief Maniaci recommended we move line item #7 (Type 3 Brush Engine) and line item #8 (New Command Vehicle/Utility) as priorities before line item #4-6 (Sunnyslopes).

12. Review correspondence received since the last regular meeting. Chief Maniaci has information he needs to fill out for ISU Insurance Services-Atwood Agency. Commissioner Shaw noted that we need to inform the auditor's office that we have a new engine as an asset.

13. Review and adjust current FY budget line items as necessary and accept. The 2018-2019 budget has a balance of \$317,826.69. The 2019-2020 current budget is \$318,411.65. We received a deposit from State Compensation Insurance Fund of \$967.00.

14. New business. None.

15. Call for Agenda items for next regular meeting. Fire Mitigation Fee Review; Vehicle Log Status; Adoption of the New Capitol Expenditure Plan.

16. Adjournment. A motion was approved by Commissioner Brown, seconded by Commissioner Day, to adjourn the meeting and reconvene in regular session on August

14<sup>h</sup>, 2019 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin  
Secretary to the Board