



Long Valley Fire Protection District  
3605 Crowley Lake Drive • Crowley Lake • California 93546  
760.935.4545 / 760.935.4436 (facsimile)  
longvalleyfd@gmail.com

**MINUTES OF REGULAR MEETING**  
**August 14, 2019**

Date: Wednesday, August 14, 2019  
Time: 7:00 p.m.  
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Hank Brown, Tom Beveridge, Ron Day, Sharon Shaw

Members Absent: Kim Czeschin

Others Present: Chief Maniaci, Secretary Katie Durgin, Equipment Manager Billy Czeschin, Training Officer Tyler Haakana, Battalion Chief Fred Stump

Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:00 p.m. A moment of silence was observed to honor the life of the former Assistant Fire Chief Chris Baitx.
2. Opportunity for public to address the Board on non agenda items. No public present.
3. Approval of the Minutes of the July 10th, 2019 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE MINUTES OF THE JULY 10<sup>TH</sup>, 2019 REGULAR MEETING. MOTION PASSED 3 in favor with 1 abstention.
4. Chief's Report.
  - A. Volunteer's Report. Tyler Haakana reported that our annual Inyo County Mass Casualty Incident (MCI) training will take place on Saturday, September 14<sup>th</sup>. They are looking for volunteers to be victims for the training. Haakana also reported that the Thursday Volunteer Training will be spent to help prepare for the Memorial of former Assistant Fire Chief Chris Baitx. Fred Stump reported that the New Engine will take some time to put together due to being a new configuration for the department to work with. Fred Stump reported that the California legislature moved the primary election date up to March 3, 2020. He noted that if anyone is interested in running for County Supervisor for our district, they need to have their paperwork submitted by the end of this year.

- B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 15 calls since July meeting: 11 medical aids; 2 vehicle fires; 2 traffic collisions.

C. Long Range Planning Discussion.

- (a) Personnel. Chief Maniaci reported that we received a \$19,978.55 grant that we will match 50-50 for Cal Fire Volunteer Fire Assistance Program.
  - (b) Airport. No news.
  - (c) Geothermal. No news.
  - (d) Station Maintenance. Tyler Haakana and Volunteer Carlene Millan have been working to keep the station clean. Commissioner Ron Day reported that the roof is on and the fascia is currently in process of being finished.
  - (e) Vehicle and Equipment Maintenance. Chief Maniaci reported they are wrapping up on hose testing. The self-contained breathing apparatus (SCBA) packs will be tested on Tuesday, August 20<sup>th</sup>. There are a few SCBA bottles that will need to go to Reno for hydro testing. Burton's Fire has been at the station servicing vehicles. After receiving a list of several repairs that need to be done Billy Czeschin is working to prioritize them by level of importance. Billy repaired an air leak on 3231. He recommended getting new tires for 3225 and 3270 first. After this is done, the old water tender, 3280, will need new tires.
  - (f) MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. No news. Carry over.
  - (g) Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. Tim Sanford sent corrections that the county requested on the MOU. Chief Maniaci has reviewed the corrections and has approved it.
5. Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Commissioner Brown moved for approval, Commissioner Beveridge seconded. Passed 4-0.
6. Secretary to the Board Report. The California Government Compensation report (GCC) has been submitted. Secretary Durgin confirmed with State Compensation Insurance Fund that our cancellation of worker's compensation has been withdrawn. Katie presented to the Board the 2016-2017 Financial Statement draft from our auditor Craig Fechter. Katie will email the draft to the Board for further review. Craig Fechter requested information regarding mitigation fees and what they are used for. After discussion, the Board provided the requested information and Katie will respond to Craig accordingly.

7. Fire mitigation fee review. Scott Thorpe sent Chief Maniaci information regarding the 2019-2020 Expanded Land Use Database to calculate the development impact fee cost consideration. He believes this is the last piece of information that he needs in order to finalize his report.
8. Vehicle Log Status. Fleet Manager Billy Czeschin is working on it and making progress.
9. Adoption of the New Capitol Expenditure Plan. Commissioner Brown recommended adding a line item of Rehabilitate Engine 3225. Chief Maniaci will correct the dollar figures on line item #4 and line item #5. Commissioner Brown recommended to make a separate line item for New Purchase/Rehabilitation of Utility Vehicle. Carry over.
10. Review correspondence received since the last regular meeting. Chief Maniaci reported we received a letter from our insurance company that our rates may be going up 2.5%.
11. Review and adjust current FY budget line items as necessary and accept. The 2019-2020 current budget is \$290,651.52. We received a deposit from the Town of Mammoth of \$1,405.00. We received a deposit from Connie Boone of \$15.00. The Inyo National Forest Service sent correspondence stating that they will work with us on reimbursements for fires. The reason we are over budget on Station Maintenance is due to the repair of the roof.
12. New business. A Resolution needs to be made for the Cal Fire Volunteer Fire Assistant Program grant match of \$19,978.55.
13. Call for Agenda items for next regular meeting. Fire Mitigation Fee Review; Adoption of the New Capitol Expenditure Plan; Resolution for the Cal Fire Volunteer Fire Assistant Program grant match.
14. Adjournment. A motion was approved by Commissioner Brown, seconded by Commissioner Day, to adjourn the meeting and reconvene in regular session on September 11<sup>th</sup>, 2019 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin  
Secretary to the Board