



Long Valley Fire Protection District
3605 Crowley Lake Drive • Crowley Lake • California 93546
760.935.4545 / 760.935.4436 (facsimile)
longvalleyfd@gmail.com

MINUTES OF REGULAR MEETING September 11, 2019

Date: Wednesday, September 11, 2019
Time: 7:00 p.m.
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Hank Brown, Tom Beveridge, Ron Day, Sharon Shaw, Kim Czeschin

Members Absent: None

Others Present: Chief Maniaci, Secretary Katie Durgin, Volunteer Brian Jaegers

Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:00 p.m. A moment of silence was given in remembrance of the victims of the 9/11 tragedy. Commissioner Brown announced that there is a Veterans Memorial Park in downtown Reno. The Memorial has a plaque including the names of the people from the area who have perished in the war on terror. The first name is a lady who was killed at the Pentagon during 9/11.
2. Opportunity for public to address the Board on non agenda items. No public present.
3. Approval of the Minutes of the August 14th, 2019 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE MINUTES OF THE AUGUST 14TH, 2019 REGULAR MEETING. MOTION PASSED 4 in favor with 1 abstention.
4. Chief's Report.
 - A. Volunteer's Report. Brian Jaegers reported that Chief Maniaci and Training Officer Tyler Haakana did a great job getting the New Engine ready. On Saturday, September 14th, the department has the annual Mass Casualty Incident (MCI) training. There is a good amount of participation from departments in Inyo County. The volunteer firefighters had a successful SCBA/Maze training last week. Assistant Fire Chief Joseph Santos and Training Officer Tyler Haakana did a great job at setting up the maze training for the volunteers. Chief Maniaci is putting together training for any volunteer firefighter who has interest in driving an apparatus.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 10 calls since August meeting: 4 medical aids; 2 cancellations; 2 vehicle fires; 1 wildland fire; 1 vehicle traffic collision.

C. Long Range Planning Discussion.

- (a) Personnel. There are 3 new volunteers working for the department.
- (b) Airport. Assistant Fire Chief Joseph Santos is scheduling to do the inspections in October. He will work with Mammoth Lakes Code Compliance Officer Jena Carter.
- (c) Geothermal. Assistant Fire Chief Joseph Santos is scheduling a walk through inspection.
- (d) Station Maintenance. After discussing the roof repair, the Commissioners agreed they need clarification on the bid from Philbrook construction stating exactly what is being done and the corresponding cost.
- (e) Vehicle and Equipment Maintenance. Burton's Fire has created a list of repairs that need to be addressed. Chief Maniaci and Equipment Manager Billy Czeschin are working to prioritize the list of repairs by level of importance. There is a mechanic at the town yard who is interested in assisting us with repairs. Chief Maniaci and Equipment Manager Billy Czeschin will be meeting with the mechanic to set up payment agreements.
- (f) MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. No news.
- (g) Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. Chief Maniaci presented the agreement to the Board. Tim Sanford has approved it. The Board is waiting on the agreement to be finalized and signed. Carry over.

5. Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Commissioner Brown moved for approval, Commissioner Beveridge seconded. Passed 5-0.

6. Secretary to the Board Report. Secretary Durgin shared a letter she received from Mono County regarding what needs to be done when filling a vacancy on the Board. Secretary Durgin will file the letter in Correspondence. Commissioner Shaw reported that she was finally able to get the Volunteer Service Award situation resolved, however, when the invoice printed the years of service were incorrect. Commissioner Shaw made a note on the invoice for the corrections to be made.

7. Fire mitigation fee review. Chief Maniaci provided information to Scott Thorpe and is waiting to hear back from him. Carry over.

8. Approval of the 2016-2017 Financial Statements report. Commissioner Brown presented his concerns regarding the financial figures in the report. After discussion, Commissioner Shaw stated that she is ok with the report based on the opinion statement which states a good audit. A motion to approve the 2016-2017 Financial Statement Report was made by Commissioner Day. A roll call vote was requested by Commissioner Brown. Commissioner Brown voted no. Commissioner Czeschin voted no. Commissioner Day voted aye. Commissioner Beveridge voted aye. Commissioner Shaw voted aye. Motion passed 3-2.

9. Resolution for the Cal Fire Volunteer Assistant Program grant match. A motion was made by Commissioner Brown to approve Resolution #19-03 Cal Fire Volunteer Assistant Program Grant Match, seconded by Commissioner Day. Motion passed 5-0.

10. Adoption of the New Capitol Expenditure Plan. Chief Maniaci made the requested changes to the plan. A motion was made by Commissioner Brown to approve the Long Valley Fire Protection District Capitol Expenditure Plan, seconded by Commissioner Day. Motion passed 5-0.

11. Review correspondence received since last regular meeting. Secretary Durgin reported that she received letter from the Internal Revenue Service (IRS) stating that tax wire funds were applied to tax form 941.

12. Review and adjust current FY budget line items as necessary and accept. The current Operating Budget balance for Account 320 is \$274,380.77. Chief Maniaci gave Secretary Durgin an allocation of funds breakdown of the Fire Chief Association check. Secretary Durgin will input the allocation of funds into current fiscal year 2019-2020 Expenditures. The Station Maintenance line item will be in the negative due to the emergency roof repair. Secretary Durgin reported the June 30th, 2019 interest has been posted. After review, Secretary Durgin will present a final Operating Budget for fiscal year 2018-2019 at the next regular meeting.

13. New Business. Commissioner Brown proposed a Closed Session Agenda item for next regular meeting to address possible litigation against Mono County and/or the State of California to reduce our percentage of fees paid in Education Revenue Augmentation Fund (ERAF) and request overpayment refund with interest.

14. Call for Agenda items for next regular meeting. Closed Session: Explore Possible Litigation regarding reducing our percentage of fees paid in ERAF and request overpayment refund of funds with interest; Fire Mitigation Fee Review.

15. Adjournment. A motion was approved by Commissioner Brown, seconded by Commissioner Beveridge, to adjourn the meeting and reconvene in regular session on October 9th, 2019 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin
Secretary to the Board

