



Long Valley Fire Protection District  
3605 Crowley Lake Drive • Crowley Lake • California 93546  
760.935.4545 / 760.935.4436 (facsimile)  
longvalleyfd@gmail.com

**MINUTES OF REGULAR MEETING  
December 11th, 2019**

Date: Wednesday, December 11<sup>th</sup>, 2019  
Time: 7:00 p.m.  
Location: Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

Members Present: Hank Brown, Sharon Shaw, Kim Czeschin

Members Absent: Tom Beveridge, Ron Day

Others Present: Chief Maniaci, Secretary Katie Durgin, Volunteer Brian Jaegers ,  
Equipment Maintenance Manager Billy Czeschin

Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:00 p.m. Volunteer Brian Jaegers announced that within the last couple of weeks he has inquired into the Fire Safe Council. The purpose of the Fire Safe Council is to provide information, education, and resources to the community. The Fire Safe Council serves as an intermediary between the community and agency. Brian Jaegers has a meeting set up next Tuesday with a representative from the Fire Safe Council.
2. Opportunity for public to address the Board on non agendized items. No public present.
3. Approval of the Minutes of the November 13<sup>th</sup>, 2019 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER CZESCHIN TO APPROVE THE MINUTES OF THE NOVEMBER 13<sup>TH</sup>, 2019 REGULAR MEETING. MOTION PASSED 3-0.
4. Chief's Report.
  - A. Volunteer's Report. Volunteer Brian Jaegers reported that he drove the new Engine 3232. He reported that the engine is very capable and he looks forward to doing more training on it. Brian Jaegers reported the last Thursday night volunteer firefighter training went well.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 3 calls since November meeting: 2 medicals aids; 1 traffic collision.

C. Long Range Planning Discussion.

- (a) Personnel. Chief Maniaci reported that there are two new volunteers on the department: Gary Berberian and John Millman.
  - (b) Airport. No news.
  - (c) Geothermal. No news.
  - (d) Station Maintenance. The self-contained breathing apparatus (SCBA) bottles have all been re-hydrostatic tested. Maintenance has been done on the garage doors to make sure they are all working properly. Chief Maniaci and the captains have started the engine training check off sheet for the volunteer firefighters for all engines.
  - (e) Vehicle and Equipment Maintenance. Equipment Maintenance Manager Billy Czeschin reported that Engine 3271 will be getting new tires. 3270 has the original tires from the factory, however 3225 gets driven more. Billy Czeschin is working to decide which engine will get new tires first. Rigo, the new engine maintenance personnel, has started on doing the 90-day BIT inspections for the engines. Engine 3231 is having an issue going into pump. Billy Czeschin is working to get the issue resolved.
  - (f) MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. No news. Commissioner Brown provided figures and research on Education Revenue Augmentation Fund (ERAF) to Chief Maniaci as requested by legal council Tim Sanford. The Board decided to remove ERAF updates from the Chief's report and reinstate it to an Agenda item for future regular Board meetings.
  - (g) Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. No news. Carry over.
5. Board Review/Approval of Payment Warrants since last meeting. Board members reviewed the payment/payroll warrants. Commissioner Brown moved for approval, Commissioner Czeschin seconded. Passed 3-0.
6. Secretary to the Board Report. Secretary Durgin reported that we had some scanner issues with our last regular warrant, however she spoke with Joanne Werthwein, our primary contact at the county, and the warrant has been received and processed. Katie Durgin received an email from Joanne Werthwein including a File Listing Report from their Capital Asset Program. Katie Durgin inquired of the Board for information regarding the fair market value and estimated life on a past Long Valley Fire Protection District vehicle purchase. She will forward the Capital Asset File Listing

Report to the Board for any corrections, additions, or deletions. Katie Durgin will be meeting with a representative from State Compensation Insurance Fund for a routine audit on Thursday, December 12<sup>th</sup>.

7. Fire mitigation fee review. Chief Maniaci spoke with Scott Thorpe and June Lake Fire Department wants to do fire mitigation fee as well, but are running into the same issues with the county of not having the necessary records. Scott Thorpe believes he will have a solution by the beginning of the year. Carry over.
8. Letter Stating County Access to Unit in Sunny Slopes. Chief Maniaci reported that the county is interested in obtaining a letter stating access approval from Long Valley Fire Protection District (LVFPD) due to two issues. One of the issues is regarding legal access to the bottom portion of the parcel. According to a survey map sent to Chief Maniaci, access is allowed through an easement owned by Long Valley Fire Protection District. Chief Maniaci wants to confirm that the property easement is truly accessible. The other issue is a discrepancy associated with the parcel address. This could present a significant problem with safe and effective emergency responses. Chief Maniaci will continue to follow up and if need be, inquire legal council. Carry over.
9. Review correspondence received since the last regular meeting. No correspondence.
10. Review and adjust current FY budget line items as necessary and accept. Secretary Durgin noted the department received tax revenue. The department has received excess ERAF distribution totaling \$15,144.57 in Account 320. The department received tax revenue totaling \$624.58 in Account 321. The actual current operating balance is \$209,242.98.
11. New Business. Chief Maniaci has agreed to join in with the rest of Mono County Fire Chiefs in the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant. The grant deals with acquiring radio equipment.
12. Call for Agenda items for next regular meeting. Fire Mitigation Fee Review; Letter Stating County Access to Unit in Sunny Slopes; Update on ERAF.
13. Adjournment. A motion was approved by Commissioner Brown, seconded by Commissioner Czeschin, to adjourn the meeting and reconvene in regular session on January 8<sup>th</sup>, 2019 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin  
Secretary to the Board