



Long Valley Fire Protection District  
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**MINUTES OF REGULAR MEETING**  
**January 8th, 2020**

**Date:** Wednesday, January 8<sup>th</sup>, 2020  
**Time:** 7:00 p.m.  
**Location:** Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake

**Members Present:** Hank Brown, Tom Beveridge, Ron Day, Sharon Shaw, Kim Czeschin

**Members Absent:** None

**Others Present:** Chief Maniaci, Secretary Katie Durgin, Rhonda Duggan

**Other Absent:** None

1. **Call to order, Role Call: Announcements:** The meeting was called to order at 7:00 p.m. Rhonda Duggan, introduced by Commissioner Brown, is running for Mono County Supervisor, District 2. Rhonda a resident of Mono County for 30 years has been actively involved in the community.
2. **Non-Agendized items:** No public present.
3. **Approval of the Minutes of December 11<sup>th</sup>, 2019 meeting:** A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER CZESCHIN TO APPROVE THE MINUTES OF THE DECEMBER 11<sup>TH</sup>, 2019 MEETING. (MOTION PASSED 3 WITH 2 ABSTENTIONS).
4. **CHIEF'S REPORT:**
  - A. **Volunteer's Report:** No volunteers present.
  - B. **Current Fire Department Activities, Assignments and Schedule for potential Board direction:** Six calls since December meeting: Three medicals aids; One traffic collision; One mis-page; One oven fire. Chief Maniaci reported that the Ice Training held at Crowley Lake went well. Training Officer Tyler Haakana flew his drone over the training site and was able to get some aerial footage for the department.
  - C. **Long Range Planning Discussion:**

- (a) Personnel: Chief Maniaci was informed that Volunteer Don Maddox will be retiring.
  - (b) Airport: Winter operations are up and running including flights from Los Angeles International Airport (LAX), San Francisco International Airport (SFO), and Denver International Airport (DIA). Flights from DIA will stop at the end of March. Flights from SFO will continue until May.
  - (c) Geothermal: No news. Chief Maniaci is working to have a joint-training with Mammoth Fire Department at the Geothermal site.
  - (d) Station Maintenance: Chief Maniaci has posted a list of items that need to be done at the station that the volunteers will be working on.
  - (e) Vehicle and Equipment Maintenance: 3271 and 3225 have both been serviced and have received new tires. The next vehicle to receive tires will be 3280. 3281 has automatic chains. The new 3232 does not have automatic chains. Chief Maniaci explained that it is faster for them to remove the chains than it is to put them on. If a storm is coming, they will chain up engine 3232 to be prepared for any calls.
  - (f) MOU between Town of Mammoth Lakes and Long Valley Fire Protection District: No news.
  - (g) Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept.: No news. Commissioner Brown provided figures and research on Education Revenue Augmentation Fund (ERAF) at the December 11<sup>th</sup>, 2019 regular meeting. Chief Maniaci reported that he has forwarded that information to legal counsel, Tim Sanford.
5. **Board Review/Approval of Payment Warrants since last meeting:** Board members reviewed the payment/payroll warrants. Commissioner Brown moved for approval, Commissioner Day seconded. Passed (5-0).
  6. **Secretary to the Board Report:** Secretary Katie Durgin reported on needing a system in place where she can receive all W-4 forms for new volunteers as well as start dates and end dates. Secretary Durgin will be in contact with Assistant Fire Chief Joseph Santos to set up a system in order to receive the information needed. Secretary Durgin will get together with Commissioner Shaw to prepare year-end taxes. Secretary Durgin will provide the W-2 forms to Chief Maniaci to be delivered to the volunteers by January 31<sup>st</sup>. Chief Maniaci will go to AmeriGas beginning of February to sign the new contract for the year.
  7. **Fire mitigation fee review:** Scott Thorpe has a first draft revision completed. Chief Maniaci and Scott Thorpe will have a conference call on Monday January 13<sup>th</sup> to discuss further and review. Carry over.

8. **Update on Education Revenue Augmentation Fund (ERAF):** No news.
9. **Review correspondence received since the last regular meeting:** Chief Maniaci reported correspondence from the county regarding access to the parcel in Sunny Slopes. The county requested a will-serve letter stating the department will respond to the property in case of an emergency. Chief Maniaci said he will write a will-serve letter as long as the county will confirm that there will be a parcel address that will correlate with where the department will be dispatched to.
10. **Review and adjust current FY budget line items as necessary and accept:** Secretary Durgin noted the department received property tax revenue. The actual balance for Account 320 totals \$379,536.61. This amount reflects all revenue received for the current fiscal year.
11. **New Business:** No new business.
12. **Call for Agenda items for next regular meeting:** Fire Mitigation Fee Review; Update on ERAF.
13. **Adjournment:** A motion was approved by Commissioner Brown, seconded by Commissioner Beveridge, to adjourn the meeting and reconvene in regular session on February 12<sup>th</sup>, 2020 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Duly Submitted,  
Katie Durgin  
Secretary to the Board