



Long Valley Fire Protection District  
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## MINUTES OF REGULAR MEETING June 10th, 2020

Date: Wednesday, June 10<sup>th</sup>, 2020  
Time: 7:00 p.m.  
Location: 3605 Crowley Lake Drive, Crowley Lake, CA 93546

Members Present: Tom Beveridge, Hank Brown, Ron Day, Sharon Shaw, Kim Czeschin

Members Absent: None

Others Present: Chief Maniaci, Secretary Katie Durgin, Volunteer Jon Millman

Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:03 p.m. Commissioner Brown announced that they had a Mono County Local Agency Formation Commission (LAFCO) meeting and he was re-elected as the Special District Commissioners Chair.
2. Opportunity for public to address the Board on non agenda items. No public present. No public comment was submitted.
3. Approval of the Minutes of the May 27<sup>th</sup>, 2020 special meeting and approval of the Minutes of the May 13<sup>th</sup>, 2020 regular meeting. A MOTION WAS MADE BY COMMISSIONER BEVERIDGE, SECONDED BY COMMISSIONER BROWN TO APPROVE THE MINUTES OF THE MAY 27<sup>TH</sup>, 2020 SPECIAL MEETING. MOTION PASSED 5-0. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE MINUTES OF THE MAY 13<sup>TH</sup>, 2020 REGULAR MEETING. MOTION PASSED 5-0.
4. Chief's Report.
  - A. Volunteer's Report. Volunteer Jon Millman reported that the volunteers had their first in-person social distance training at the baseball field. He reported that the training went well. For now they are planning on continuing to keep the online trainings going, but to also incorporate in-person trainings as well.
  - B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 5 calls since May regular meeting: all calls were medical aids.

C. Long Range Planning Discussion.

- (a) Personnel. Chief Maniaci reported that we are up to date on the System for Award Management (SAM).
- (b) Airport. Mammoth Mountain and United Airlines have decided to postpone flights until December 2020. However, in doing so, United Airlines is in breach of their contract with Mammoth Yosemite Airport (MMH). Given the contract stating that they will have service, MMH is able to receive funding from the Federal Aviation Administration (FAA). Chief Maniaci expressed his concern with United Airlines that if postponing service is going to jeopardize FAA funding, then United Airlines needs to adjust accordingly. There will be a meeting on June 24<sup>th</sup> with FAA, Bishop Airport, and MMH to discuss further regional flight status.
- (c) Geothermal. No news.
- (d) Station Maintenance. No news.
- (e) Vehicle and Equipment Maintenance. 3200 is receiving maintenance on a housing unit on the brake and an issue with the turn signal. 3200 is also getting new tires. 3270 will be getting new tires on as well in the next few days. There are some checks and balances that need to be done on 3232 and 3281. Commissioner Brown informed the Board that he asked Station Maintenance Manager Billy Czeschin how all the small engines are doing. He reported that there are some minor problems on the small engines including a breaker on one of the generators that Billy Czeschin is going to address, but otherwise everything is in good shape.
- (f) Airport MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. No news.
- (g) Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. No news.

- 5. Board Review/Approval of Payment Warrants since last meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE PAYMENT WARRANTS. MOTION PASSED 5-0.
- 6. Secretary to the Board Report. Secretary Durgin reported that when updating the call logs, there was an issue with some of the volunteer's totals. Secretary Durgin is working with Assistant Fire Chief Joseph Santos to get the issue resolved. Secretary Durgin received several forms for the district Board elections. She requested a map from Chief Maniaci and once all forms are signed, she will send them to the county before July 1<sup>st</sup>, 2020.

7. Update on Workers Compensation year-end audit bill. Secretary Durgin reported that she spoke with a State Fund representative to resolve the issue as to why the department received such a large year-end bill. The representative walked Secretary Durgin through the workers compensation estimates and actuals over each year from 2016 to the current 2020 year. The reason the department received such a large year-end bill was due to a discrepancy in the estimation of volunteers for the 2018-2019 year. For years past, the estimation of volunteers has closely matched the actuals audited, except for 2018-2019. For that year State Fund only estimated nine volunteers with an actual of 27 volunteers when audited. The representative advised Secretary Durgin to speak with the department broker who may be able to provide more information on why there was such a substantial discrepancy. Secretary Durgin confirmed with the State Fund representative that the estimation of volunteers for the current 2019-2020 year is 26, which should closely match the actuals of volunteers we will have when audited. Due to this correct estimation for the current year, the department should not receive a year-end bill. Commissioner Shaw noted that, given the incorrect volunteer estimation of nine volunteers in 2018-2019, our monthly premiums should have also been lower, but they were not. Chief Maniaci is in contact with Brian Jaegers to pursue disputing the workers compensation year-end audit bill as well as the possibility of going with a different insurance company. Carry over.
8. Fire mitigation fee review. No news. Carry over.
9. Update on Education Revenue Augmentation Fund (ERAF). Chief Maniaci emailed the draft letter from Tim Sanford to the Board for review. Commissioner Brown had a few changes he wanted to make including that in the first paragraph County Supervisor Fred Stump was the Fire Chief of the district and was guiding the Board members, but not a member of the Board himself. Commissioner Brown also made changes at the end of the letter to include stating the department provides not only adequate fire protection, but also EMS and First Response to the Long Valley District area. Chief Maniaci has a few changes he wants to make and will send the letter to County Supervisor Fred Stump for final review.
10. Approval of Fiscal Year 2020-2021 Budget. Chief Maniaci reported that he has not received an updated AB8 report. The Board of Commissioners reviewed the final fiscal year 2020-2021 budget. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE FISCAL YEAR 2020-2021 BUDGET IN THE AMOUNT OF \$347,256 AS OF THE MONO COUNTY AB8 REPORT DATED JANUARY 8, 2020. MOTIONS PASSED 5-0.
11. Review correspondence received since the last regular meeting. Chief Maniaci reported that the homeowners that want to build near the back side of the department's parcel in Sunny Slopes are going to purchase an encroachment permit and purchase a street sign. In doing so, the homeowners will be able to acquire an address in order for the department to service that area in case of emergency calls.

12. Review and adjust current FY budget line items as necessary and accept. Secretary Durgin reported that the department received revenue in the amount of \$667.00 for account 320. There was no additional revenue for account 321 since last regular meeting. The department received a deposit check from US Bank in the amount of \$92.38. The Board decided to move the CalFire Program expenditure of \$2,195.00 from budget category CSFA (line item #220) into budget category Administration Fees (line item #100). Commissioner Brown asked Chief Maniaci if he anticipates any large purchases for the remainder of the current fiscal year 2019-2020 budget. Chief Maniaci responded that there will be the valve replacement on Engine 3232, a \$10,000 bill for the turnouts, and computer expenses for Secretary Durgin to work remotely.
13. New Business. No news.
14. Call for Agenda items for next regular meeting. Fire Mitigation Fee Review; Update on ERAF; Update on Workers Compensation year-end audit bill; Review current status of Long Valley Fire Protection District website.
16. Adjournment. A motion was approved by Commissioner Brown, seconded by Commissioner Day, to adjourn the meeting and reconvene in regular session on July 8<sup>th</sup>, 2020 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin  
Secretary to the Board