



Long Valley Fire Protection District
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MINUTES OF REGULAR MEETING
August 12th, 2020

Date: Wednesday, August 12th, 2020
Time: 7:00 p.m.
Location: 3605 Crowley Lake Drive, Crowley Lake, CA 93546

Members Present: Hank Brown, Tom Beveridge, Ron Day, Sharon Shaw, Kim Czeschin

Members Absent: None

Others Present: Chief Maniaci, Secretary Katie Durgin, Volunteer Scott McGuire,
Volunteer Marguarite McDonald

Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:01 p.m. Commissioner Brown announced that the county accepted his paperwork for the election. Due to the Secretary working remotely, Commissioner Shaw signed the paperwork as Acting Secretary. She will do the same for both Commissioner Beveridge and Commissioner Day.
2. Opportunity for public to address the Board on non agendized items. No public present.
3. Approval of the Minutes of the July 8th, 2020 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER CZESCHIN TO APPROVE THE MINUTES OF THE JULY 8TH, 2020 REGULAR MEETING. MOTION PASSED 3 with 2 abstentions.
4. Chief's Report.
 - A. Volunteer's Report. Volunteer Marguarite McDonald reported that they have had ten calls since last regular meeting. Volunteer Scott McGuire reported of those calls they had a 20-year old male fatality who was deceased upon arrival. Another emergency response involved a two-truck collision on the lower grade where a tanker truck slammed into the back of a semi-truck. McGuire reported on another call involving a multi-vehicle collision on Benton Crossing road where they responded to a single vehicle collision with a cow and at the same time there was a two-vehicle collision just up the road. The emergency response had roughly 40 people respond including Long Valley Fire, Mammoth Fire, and California Highway Patrol. McGuire

reported on Volunteer Thursday night trainings since last regular meeting. The trainings have mostly been medically focused including working on Emergency Medical Responders (EMR). Other Thursday night trainings included focusing on combined space as well as self-contained breathing apparatus (SCBA) training. Volunteer Carlene Millan has reorganized all the medical supplies in order to do inventory. McGuire reported that the current volunteer roster includes 37 volunteers. There have been two new junior firefighters that have joined the department in the last month.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 10 calls since July regular meeting: 7 medical aids and 3 vehicle accidents.

C. Long Range Planning Discussion.

- (a) Personnel. Chief Maniaci noted that with Volunteers Alex Millan and Carlene Millan leaving in October, Carlene spoke with Marguarite McDonald about taking over her cleaning job at the station. Chief Maniaci reported that there is talk among the Chiefs Association of potentially going to another form of dispatch. They are talking about doing away with Mono County dispatch. Due to issues with the dispatchers not calling the departments closest to the emergency scene, the Chiefs Association is looking into CalFire providing dispatch service instead. CalFire will provide thorough information for each emergency response including, but not limited to, the call runs, correct written protocols for fires and medical aids, and what engines are being sent. Commissioner Brown asked how much CalFire will charge the districts or Chiefs Association for doing dispatch. Chief Maniaci reported that at this time there will be no charge to the districts. Chief Maniaci reported that he is still receiving information on Notice of Violations. There are two outstanding notices that the county is working on. One is an abandoned car issue off Appleton Road. The other involves someone living in a trailer. Chief Maniaci reported that he added the water issue at the industrial park. Chief Maniaci told them that the department will put a hold on any development there until we receive a confirmation in writing that the water system is working properly.
- (b) Airport. The airport has been very busy due to construction taking place at the airport. December 15th, 2020 is the date that the airport will have service. Whether the airline service will be commercial or charter is yet to be determined. Assistant Fire Chief Joseph Santos will be doing inspections in the month of October or November. Commissioner Brown asked if for a commercial flight, the airport has to staff the Airport Rescue and Firefighting (ARFF) within a certain time frame. Chief Maniaci answered yes for a commercial flight, but not for charter flights because charter flights fall within a different protocol. Chief Maniaci noted that even though they do not have to staff for charter flights, they still do.

- (c) Geothermal. The geothermal plant has a new safety officer. Chief Maniaci is going to speak with him about scheduling a walk around.
 - (d) Station Maintenance. Chief Maniaci reported that once they receive an electrical part for the new air compressor, they will replace the old air compressor with the new, and it will be ready to use. Chief Maniaci reported he will have Devin Preston pull weeds near the back of the station as well as do some reorganization.
 - (e) Vehicle and Equipment Maintenance. Chief Maniaci reported that all the 90-day bits are getting done. 3270 and 3231 have been picked up and are back in service. Commissioner Brown asked about an invoice from Steve's Auto Parts. Chief Maniaci explained that the invoice was for the air compressor as well as parts for 3231 and 3270. Pump tests were performed, and everything has passed. There is still a seatbelt issue on 3281 that needs to be addressed.
 - (f) Airport MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. No news.
 - (g) Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. No news.
5. Board Review/Approval of Payment Warrants since last meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE PAYMENT WARRANTS. MOTION PASSED 5-0.
6. Secretary to the Board Report. Secretary Durgin reported that Quarterly Tax Reports for second quarter have been submitted. Commissioner Shaw trained Secretary Durgin on the Volunteer Firefighter Length of Service Award (VFLSA) program.
7. Update on Workers Compensation year-end audit bill. Secretary Durgin received an email from Eva Gomez, the senior underwriter for our policy from State Compensation Insurance Fund. The email explains that according to their records, the Renewal Information Form for the 2018 policy year reflected 26 volunteers under class code 7707. This resulted in an estimated annual payroll of \$19,293. On 6/18/19, they received a request to update the policy to include the payroll for Chief Maniaci. During the system recalculation, the class code for 7707 picked up nine volunteers, instead of the estimated 26 volunteers, and reduced the estimated annual premium to \$9,620. As a result, the account was no longer billed for the period from 6/8/19 to 11/8/19. Secretary Durgin confirmed with our records that we were not billed by State Compensation Insurance Fund during this period. Our 2018 audit bill was based on 27.6 volunteers under class code 7707, instead of the incorrect estimation of nine volunteers. Due to this discrepancy caused by the system recalculation, we had the large year-end audit bill.
8. Fire mitigation fee review. No news. Carry over.

9. Update on Education Revenue Augmentation Fund (ERAF). No news. Tim Sanford forwarded an email to Chief Maniaci that he had written to County Supervisor Fred Stump as well as other county officials regarding ERAF. Chief Maniaci has not heard back from Tim regarding that email. Carry over.
10. Review correspondence received since the last regular meeting. Chief Maniaci reported that he received an email from Dave Richmond requesting to speak with Chief Maniaci about the Hilton Creek Community Services District (HCCSD) Board. Secretary Durgin received an email from George Petersen Insurance Agency regarding a renewal application. Secretary Durgin forwarded the email to Chief Maniaci to fill out the application. Chief Maniaci noted that the email was in regard to getting an insurance quote. Chief Maniaci will speak with Brian Jaegers and follow up.
11. Review and adjust current FY budget line items as necessary and accept. Secretary Durgin noted on the Balance Sheet that Account 321 was not on the general ledger that she received from the county. Secretary Durgin entered in the balance for Account 321 based on the balance sheet from last regular meeting. Chief Maniaci sent Secretary Durgin the breakdown of the additional funds from the AB8 report and the Chiefs Association check. Secretary Durgin will adjust the budget line item numbers to properly reflect the additional AB8 funds in the amount of \$11,475. Secretary Durgin will enter in the Chiefs Association check in the amount of \$10,000 as a deposit and allocate the deposit according the breakdown Chief Maniaci will provide for her.
12. New Business. No new business.
13. Call for Agenda items for next regular meeting. Update on ERAF. Fire Mitigation Fee Review will be placed under Chiefs report for future meetings.
14. Adjournment. A motion was approved by Commissioner Brown, seconded by Commissioner Czeschin, to adjourn the meeting and reconvene in regular session on October 14th, 2020 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin
Secretary to the Board