



Long Valley Fire Protection District  
3605 Crowley Lake Drive • Crowley Lake • California 93546  
760.935.4545 / 760.935.4436 (facsimile)  
longvalleyfd@gmail.com

**MINUTES OF REGULAR MEETING**  
**September 9th, 2020**

Date: Wednesday, September 9<sup>th</sup>, 2020  
Time: 7:00 p.m.  
Location: 3605 Crowley Lake Drive, Crowley Lake, CA 93546

Members Present: Hank Brown, Tom Beveridge, Ron Day, Sharon Shaw, Kim Czeschin

Members Absent: None

Others Present: Chief Vincent Maniaci, Secretary Katie Durgin

Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:01 p.m. No announcements.
2. Opportunity for public to address the Board on non agendized items. No public present.
3. Approval of the Minutes of the August 12<sup>th</sup>, 2020 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER CZESCHIN TO APPROVE THE MINUTES OF THE AUGUST 12<sup>TH</sup>, 2020 REGULAR MEETING. MOTION PASSED 5-0.
4. Chief's Report.
  - A. Volunteer's Report. Chief Maniaci reported that the volunteer firefighters are completing the finals on their Emergency Medical Responder (EMR) classes. After completing these classes, Long Valley Fire Protection District should gain between eight to ten firefighters who will have EMR certifications. The volunteer firefighters have not yet decided on what the department will be doing for the 2020 Christmas party. There are two volunteer firefighters that will be getting their Emergency Medical Technician (EMT) certification.
  - B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 5 calls since August 12th regular meeting: 3 medical aids and 2 vehicle accidents.
  - C. Long Range Planning Discussion.

- (a) Personnel. Chief Maniaci reported that volunteer firefighter Sorian Spring has returned to the department.
- (b) Airport. United flights from Los Angeles, San Francisco, and Denver will begin December 18<sup>th</sup>, 2020. Wheels Up and Contour Airlines have asked for a small charter. These two companies would provide service in addition to JetSuiteEx Airlines. Commissioner Brown asked if the charter is restricted in the number of seats that they can have. Chief Maniaci answered that the charter can only have 30 seats available. Wheels Up and Contour Airlines will be servicing Santa Barbara, San Diego, and just outside of San Jose. JetSuiteEx will service Burbank and Orange County.
- (c) Geothermal. No news.
- (d) Station Maintenance. Chief Maniaci reported that they have received the part for the new air compressor.
- (e) Vehicle and Equipment Maintenance. Chief Maniaci reported that 3225 has a new Code 3 Bar. Chief Maniaci reported that Inyo Autobody suggested to go to Sierra Autobody to get a quote on getting a new paint job on 3225. 3225 is stationed at Sunny Slopes.
- (f) Airport MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. Chief Maniaci reported that Grady is no longer handling the MOU. Haislip Hayes has taken over as Public Works Director and will now be handling the MOU.
- (g) Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. Chief Maniaci reported that Tim Sanford has been on vacation and they have not heard back regarding the hold harmless agreement. Carry over.
- (h) Fire Mitigation Fee Review. Chief Maniaci and Scott Thorpe have been wrapping things up. Chief Maniaci reported that Scott Thorpe is still working on the algorithm. Scott Thorpe said that given the numbers they have so far, if they did resubmit them to the county, the department's fees would go down. Chief Maniaci gave Scott the latest Capital Improvement Plan to add. Scott Thorpe is going to work on verifying the numbers to make sure we are not missing anything. Scott Thorpe will follow up with Chief Maniaci in the next few days.

5. Board Review/Approval of Payment Warrants since last meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER BEVERIDGE TO APPROVE THE PAYMENT WARRANTS. MOTION PASSED 5-0.

6. Secretary to the Board Report. Secretary Durgin will be getting together with Assistant Fire Chief Joseph Santos to make sure she has all W-4s needed for the Volunteer Firefighter Year-End Stipend. Secretary Durgin reported that the call logs are up to date except the last two training logs. She has not yet received those. Chief Maniaci will send her those tonight. Secretary Durgin reported she will be doing Quarterly Tax Reports beginning October for the third quarter. Secretary Durgin will be getting together with Chief Maniaci to make the necessary corrections to the 2020-2021 Fiscal Year Expenditure sheet budget line items. Commissioner Shaw asked if there was any news on the Volunteer Firefighter Length of Service Award website information. The number of years qualified for some of the volunteers on the website did not match the department's records. Secretary Durgin spoke with Lyndsie, the Marketing Administrator for the awards program regarding the issue. Lyndsie has created login access for Secretary Durgin and is working on correcting the number of years qualified information on the website. Secretary Durgin will verify that the website has been updated correctly and will follow up with Commissioner Shaw.
7. Update on Education Revenue Augmentation Fund (ERAF). No news. Carry over.
8. Resolution to Federal Excess Personal Property (FEPP) program with CalFire. Chief Maniaci explained that the FEPP program allows the Long Valley Fire Protection District to receive any excess federal property that the government has. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY, TO APPROVE RESOLUTION NO. R20-02 OF THE LONG VALLEY FIRE PROTECTION DISTRICT AUTHORIZING APPLICATION FOR FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM IN ACCORDANCE WITH THE UNITED STATES FOREST SERVICE COOPERATIVE FORESTRY ASSISTANCE ACT (CFAA) OF 1978 AGREEMENT #993202 AND WAIVE THE READING OF THE RESOLUTION. PASSED 5-0.
9. Review correspondence received since the last regular meeting. Secretary Durgin received an email from Transparent California requesting a copy of the Long Valley Fire Protection District Employee Compensation Report for the 2019 calendar year. Secretary Durgin responded in sending Transparent California the requested report. Secretary Durgin is still waiting to receive the notice from Mono County Clerk-Recorder office requesting the Board of Commissioner names that will be appointed in lieu of election. Once she receives the notice, she will follow up accordingly. Chief Maniaci received a thank you letter from a family who was involved with a vehicle rollover that the department responded to. Chief Maniaci reported that the county is in an extreme fire danger mandate. The only item allowed for use on your deck or property is a barbeque.
10. Review and adjust current FY budget line items as necessary and accept. Commissioner Brown noted that the total budgeted amount on the 2020-2021 Expenditures sheet is \$356,575. The correct budgeted amount should total \$358,731, which matches the revised AB8 report. Chief Maniaci will work with Secretary Durgin to make sure the budgeted amount is correct. Chief Maniaci reported the department may be getting money back from State Compensation Insurance Fund (SCIF) for both past and future

COVID-19 related expenditures. The money from SCIF will be added to Medical Supplies (line item #215). Chief Maniaci was able to get approved on the CalFire grant reimbursement and should be receiving a check to reimburse the cost of the turnouts. Secretary Durgin reported that Joanne sent her the 2019-2020 Fiscal Year General Ledger today and that the department received revenue for that year in both Account 320 and 321. The final 2019-2020 Expenditure sheet has been updated based on the new revenue. Secretary Durgin will send the updated 2019-2020 Expenditure sheet to the Board via email.

11. New Business. No new business.
12. Call for Agenda items for next regular meeting. Update on ERAF.
13. Adjournment. A motion was approved by Commissioner Beveridge, seconded by Commissioner Day, to adjourn the meeting and reconvene in regular session on November 11<sup>th</sup>, 2020 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin  
Secretary to the Board