



Long Valley Fire Protection District
3605 Crowley Lake Drive • Crowley Lake • California 93546
760.935.4545 / 760.935.4436 (facsimile)
longvalleyfd@gmail.com

MINUTES OF REGULAR MEETING
April 14th, 2021

Date: Wednesday, April 14th, 2021
Time: 7:00 p.m.
Location: 3605 Crowley Lake Drive, Crowley Lake, CA 93546

Members Present: Hank Brown, Tom Beveridge, Ron Day, Sharon Shaw

Members Absent: Kim Czeschin

Others Present: Chief Vincent Maniaci, Training Officer Scott McGuire, Volunteer Sobian Spring, Secretary Katie Durgin

Others Absent: None

1. Call to order, roll call, and announcements. The meeting was called to order at 7:08 p.m. Commissioner Day and Commissioner Brown attended the Regional Planning Advisory Committee (RPAC) meeting for Mono County. Commissioner Day reported that the RPAC for Mono County was disassembled two years ago and they are working to put it back together. Commissioner Brown reported on discussion at the meeting regarding accessory dwelling units. Commissioner Brown questioned how a permit is required to build a small accessory unit, however if the unit is 1800 square feet or larger, a permit is not required. Chief Maniaci explained that a building permit is required for both small and large units. A director review permit or pre-building permit may not be required for the larger accessory dwelling units. Commissioner Brown reported discussion at the RPAC meeting regarding updating the safety and land-use element of the general plan. Chief Maniaci explained that there are changes being made on what needs to be done prior to selling a home that involve the wildland urban interface (WUI). He noted that these changes may make it very difficult for rural homes to be insured. Commissioner Brown asked if we have received the new fiscal year AB8 report. Chief Maniaci responded that we have not received the report as of yet. He has contacted the county as well as District Supervisor Rhonda Duggan regarding receiving the report as soon as possible. Commissioner Brown asked if we have received payment from the Sheriffs Department regarding maintenance on the backup generator. Chief Maniaci reported that we have not yet received payment. He has submitted the invoices to Sarah Roberts with the Sheriffs Department. She will personally bring those invoices to the finance department to make sure the payment gets processed.

2. Opportunity for public to address the Board on non agendized items. No public present.
3. Approval of the Minutes of the March 10th, 2021 regular meeting. A MOTION WAS MADE BY COMMISSIONER BEVERIDGE, SECONDED BY COMMISSIONER DAY TO APPROVE THE MINUTES OF THE MARCH 10TH, 2021 REGULAR MEETING. MOTION PASSED 4-0.
4. Chief's Report.
 - A. Volunteer's Report. Volunteer Sobian Spring reported that the volunteers are very happy to have Scott McGuire as the new captain and training officer. Volunteer Spring reported on all calls since last regular meeting. Volunteer Spring highlighted one of the calls being a vehicle fire on Owens River Road near Benton Crossing. There was a single vehicle driving from Benton towards Crowley. The driver was a flooring contractor and an item in the back of the truck ignited. The driver was able to pull over, but the fire was large enough to torch two trees. Fuel was leaking out the back of the truck as well. The flames were anywhere between 15-20ft in length and were lapping against the brush and hillside. Chief Maniaci was first on the scene. The volunteers were able to get the situation under control and the fire extinguished quickly. Volunteer Spring reported that they have received clearance by the county to move forward with serving food at the Fishing Day Opener. The volunteers will vote this week on whether they will be serving the public for one or two days at Pelican Grill. Scott McGuire reported that at the Fishing Day Opener this year the volunteers are planning to offer a single large item raffle prize for the public. The raffle will also be available to the public online. Volunteer Spring reported that the volunteers are currently looking for a rock to put a plaque on in honor of Chris Baitx. On behalf of the Board, Commissioner Brown congratulated Scott McGuire on his promotion to Captain and his new position as Training Officer. Scott McGuire reported that the Volunteer Firefighters Association made a donation to the Walker Fire Department a few weeks ago. Scott McGuire reported that himself and Assistant Fire Chief Joseph Santos currently teach through Emergency Care and Safety Institution (ECSI). ECSI has a CPR program that Scott is planning on teaching through to provide in-house CPR training for the department. Scott McGuire reported on the volunteer trainings since last regular meeting including self-contained breathing apparatus (SCBA) training, confined space, and building construction materials. Regarding the Long Valley Fire information database, Scott McGuire and volunteer Paul Zastoupil are working on getting the codes in from the State Fire Marshal for volunteer firefighter requirements. With these codes, the department can log specific skills for each firefighter (e.g., percentage of volunteers who meet the requirements for structural firefighting, percentage who meet requirements for wildland firefighting, etc.). Scott McGuire reported that he will be updating some of the training materials including training books. Scott McGuire reported that they will be moving and reprogramming all radios to create consistency and a smoother operation for the volunteers.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 5 calls since March 10th regular meeting: 2 medical aids; 2 traffic collisions; 1 vehicle fire.

C. Long Range Planning Discussion.

- (a) Personnel. Chief Maniaci referred to the Volunteer's Report (agenda item A above) for the update on personnel.
- (b) Airport. No news.
- (c) Geothermal. No news. Chief Maniaci reported regarding an emergency action plan for the Long Valley dam. He is working with the engineers from Department of Water and Power (DWP) who have requested information on the personnel and operations of Long Valley Fire.
- (d) Station Maintenance. Chief Maniaci reported that the volunteers are currently looking for a rock in honor of Chris Baitx. The volunteers are continuing to monitor the roof to make sure it is no longer leaking. The volunteers will be updating some of the training props.
- (e) Vehicle and Equipment Maintenance. Chief Maniaci reported that Rigo is working on completing the 90-day bit sets. Equipment Maintenance Manager Billy Czeschin is working on getting 3281 to Reno to be serviced regarding the check engine light that continues to come on. Chief Maniaci reported that all the equipment that was donated to us has been dispersed on the engines. Chief Maniaci is making sure that the old 3232 is being serviced and working properly until anyone shows interest in it.
- (f) Airport MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. Chief Maniaci and legal counsel Tim Sanford have made some changes and will be sending the MOU to the Board of Commissioners to review. Commissioner Brown asked if Grady Dutton will be reviewing the MOU. Chief Maniaci responded that Haislip Hayes and Tom Grady will be getting a copy to review. They will then send the MOU to Mammoth Lakes Town Manager Dan Hollar and Mammoth Lakes Attorney Andy Morris.
- (g) Review and possible approval of hold harmless agreement between the Fire Dept. and Sheriff's Dept. No news.

5. Board Review/Approval of Payment Warrants since March 10th regular meeting. All Board members confirmed that they have reviewed the warrants since last regular meeting. A MOTION WAS MADE BY COMMISSIONER DAY, SECONDED BY COMMISSIONER BEVERIDGE TO APPROVE THE PAYMENT WARRANTS. MOTION PASSED 4-0.

6. Secretary to the Board Report. Secretary Durgin reported that first quarterly tax reports have been submitted. The Government Compensation Report has been submitted. Secretary Durgin received a series of documents with requested information from Fetcher and Company regarding the upcoming financial audit. Secretary Durgin will begin working on providing them the necessary information to be submitted by mid-May.
7. Update on Education Revenue Augmentation Fund (ERAF). No news. Carry over.
8. Resolution for Fire Mitigation Fee Review for Board of Supervisors. No news. Carry over.
9. Second Draft of Fiscal Year 2021-2022 Budget: Commissioner Shaw noted that she would like to change budget line item #109 Unemployment Insurance from \$2,500 to \$1,300. With the \$1,200 change out of #109 Unemployment Insurance, Commissioner Shaw would like to give Secretary Durgin a \$100 per month raise starting July 1, 2021.
10. Review correspondence received since the last regular meeting. No correspondence.
11. Review and adjust current FY budget line items as necessary and accept. Secretary Durgin noted second quarter apportionment revenue entries in the amount of \$1,135.59 and \$378.67 for Account 320 and \$244.08 for Account 321. Commissioner Brown asked if the expenditures for line item #211 Equipment-Maintenance-Apparatus are accurate. Chief Maniaci responded that the expenditures for line item #211 are accurate.
12. New Business. Chief Maniaci reported that he is still in discussions regarding the potential CFAA agreement changes. Chief Maniaci does not want to include this as an Agenda item as of yet.
13. Call for Agenda items for next regular meeting. Update on ERAF; Resolution regarding Fire Mitigation Fee Review for Board of Supervisors; Finalization of Fiscal Year 2021-2022 Budget in Anticipation of Public Hearing in June 2021.
14. Adjournment. A motion was approved by Commissioner Brown, seconded by Commissioner Day, to adjourn the meeting and reconvene in regular session on May 12th, 2021 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California.

Katie Durgin
Secretary to the Board