



Long Valley Fire Protection District
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**MINUTES OF REGULAR MEETING
November 10th, 2021**

Date: Wednesday, November 10th, 2021
Time: 7:00 p.m.
Location: 3605 Crowley Lake Drive, Crowley Lake, CA 93546

Members Present: Hank Brown, Ron Day, Sharon Shaw, Kim Czeschin

Members Absent: Tom Beveridge

Others Present: Chief Vincent Maniaci, Secretary Katie Durgin, Assistant Training Officer Pete De George

Others Absent: None

1. Call to order, roll call, Pledge of Allegiance, and announcements. The meeting was called to order at 7:02pm. Commissioner Brown noted that tomorrow is Veterans Day. He hopes that all would take a moment to honor the people who have served and are currently serving our country. Commissioner Brown loaned a book to Chief Maniaci called Fire in California to read. Commissioner Brown will be donating the book to the department.
2. Opportunity for public to address the Board on non agenda items. No public present.
3. Approval of the Minutes of the October 13th, 2021 regular meeting. A MOTION WAS MADE BY COMMISSIONER DAY, SECONDED BY COMMISSIONER SHAW TO APPROVE THE MINUTES OF THE OCTOBER 13TH, 2021 REGULAR MEETING. MOTION PASSED 4-0.
4. Chief's Report.
 - A. Volunteer's Report. Assistant Training Officer Pete De George reported on behalf of the volunteer firefighters. There are currently 30 volunteers on the roster. There are five new volunteers who are attending trainings and are very motivated to serve on the department. The last few volunteer trainings covered vehicle fire suppression, victim excavation, and Self-Contained Breathing Apparatus (SCBA) drills. A few of the volunteers attended an off-site leadership training where they covered multi-casualty incident (MCI) training. Long Valley Fire will be conducting in-house MCI

drill on November 18th. The volunteers will also be conducting trainings using a large metal door prop that can be rigged to simulate forced entry. The dates for the prop trainings are to be determined. The volunteer Christmas party is scheduled for December 17th at Convict Lake. Commissioner Brown asked given the large number of active volunteers at the department, will they be conducting an engineer class and/or training to certify volunteers to drive 3280. Chief Maniaci has considered this, however unless the volunteers have a class A or B license, he does not feel comfortable having anyone else drive 3280.

B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 4 calls since last regular meeting: 1 medical aid, 1 vehicle accident, 1 public assist, and 1 cancelled call.

C. Long Range Planning Discussion.

- (a) Personnel. Chief Maniaci reported that per the last workers compensation bi-annual report the department had 27 volunteers. Currently there are 30 volunteers. Secretary Durgin confirmed that she has received the new workers compensation bi-annual report from Commissioner Shaw. Chief Maniaci reviewed the year-end stipend payouts with the Board. He noted there are about nine volunteers that have earned less than \$300 and have not met the training attendance qualifications. Chief Maniaci inquired of the Board whether to pay all volunteers or only those who qualify before he approves the stipend payout. After discussion, the Board decided to pay all volunteers. In the future, the Board would like to have the volunteers sign a document stating that in order to receive a year-end stipend, the volunteers need to attend a minimum of 50% of the trainings.
- (b) Airport. Mammoth Airport will begin servicing flights on November 24th with Advanced Air.
- (c) Geothermal. No news.
- (d) Station Maintenance. Chief Maniaci sent a list of items that need to be completed at the station before winter to all captains and to Station Maintenance Manager Devin Preston. Chief Maniaci will create a lot for auction to get rid of several items in the back of the station.
- (e) Vehicle and Equipment Maintenance. Engine 3232 is back in service after dealing with sensor issues. Commissioner Brown noted that someone came and disconnected the sensor. As long as the department is not putting a lot of miles on the vehicle, there should not be any negative impact to having the sensor be disconnected. Chief Maniaci explained that until Cummins can get a new part installed, having the sensor disconnected is the safest option. Commissioner Brown asked if 3231 still needs to be fixed. Chief Maniaci confirmed that 3231 will need to go to Burtons Fire Inc. in the spring of 2022 to be fixed. Commissioner Brown reported he spoke with Billy Czeschin

regarding why 3280 was not hooked up to the compressor. Chief Maniaci explained that before driving 3280, it needs to be plugged into the compressor. However, once the needle gets up to 90-100, it needs to be unplugged because there is not an automatic shut off. Commissioner Brown noted that if 3231 does leave the station for a permanent fix, the supplies and equipment on the engine need to be placed elsewhere. Chief Maniaci will cover this topic under New Business.

- (f) Airport MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. Chief Maniaci has a meeting with Haislip Hayes and Mammoth Lakes Town Manager Dan Hollar regarding changes they would like to make to the MOU.
 - (g) Board of Forestry Fire Safe Regulations Discussion and Possible Action. No news.
 - (h) Update on Insurance. Chief Maniaci reported that everything is up to date on insurance and the department is now with Volunteer Firemen's Insurance Services (VFIS). Secretary Durgin reported that she cancelled insurance with ISU Atwood on October 29th. Commissioner Shaw asked if the department has paid any invoices for the new insurance. Secretary Durgin reported that she is waiting to receive the initial invoice from ISU Massie. She will follow up with ISU Massie representative Christian Mello tomorrow regarding payment.
- 5. Board Review/Approval of Payment Warrants since October 13th regular meeting. All Board members have reviewed the warrants since last regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE PAYMENT WARRANTS. MOTION PASSED 4-0.
 - 6. Secretary to the Board Report. Secretary Durgin reported an email she received from the county stating they will not be processing any warrant requests during the last two weeks in December. If there are any pressing invoices that need to be paid before the end of year, they need to be submitted to the county no later than Friday, December 17th. Any warrant requests submitted between 5pm on Monday, December 13th and 5pm on Friday, December 17th will be processed the week of December 20th. Any warrant requests submitted after 5pm on Friday, December 17th will be processed the first week of January 2022.
 - 7. Review and adopt hold harmless agreement between Fire Dept. and Sheriff's Dept. Chief Maniaci will print the hold harmless agreement. The agreement has been signed by parties involved. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO ADOPT THE HOLD HARMLESS AGREEMENT BETWEEN LONG VALLEY FIRE PROTECTION DISTRICT AND THE SHERIFF'S DEPARTMENT OF MONO COUNTY. MOTION PASSED 4-0.

8. Update on Education Revenue Augmentation Fund (ERAF). Chief Maniaci reported that he provided the signed resolutions to Tim Sanford. Tim Sanford will formulate a letter to send along with the resolutions to Mono County, State Governor, State Assembly, and State Senate.
9. Review correspondence received since the last regular meeting. Secretary Durgin reported she received correspondence regarding a change of address for State Compensation Insurance Fund. Chief Maniaci will send Secretary Durgin an email from the State Controller's Office requesting special district public records. Secretary Durgin will follow up with the State Controller's Office to provide the requested information.
10. Review and adjust current FY budget line items as necessary and accept. The Board reviewed the current FY budget line items. Commissioner Brown noted that line item #218 Uniforms and #220 CSFA has been zeroed out. Chief Maniaci confirmed that there will not be any other expenses for those line items for the remainder of the fiscal year. Commissioner Brown asked what expense came out of line item #221 Cal OSHA. Chief Maniaci will look over what the expense was and follow up with the Board. Chief Maniaci reported that the Chief's Association will be receiving a stipend from Mono County. He will provide Secretary Durgin with the allocation of the stipend funds as well as allocation for the \$2,000 donation received last month.
11. New Business. Chief Maniaci reported the department has a large amount of equipment that is not housed on an apparatus. He recommended purchasing a trailer or vehicle to store and transport the equipment. After discussing the issue, the option was suggested to replace the bench seats in the back of 3270 with flip up seats to create more storage space for the equipment. Chief Maniaci will look into this option and follow up with the Board. Commissioner Brown asked if there is a service agreement for the SCBAs as of yet. Chief Maniaci responded that there is not a service agreement yet, however the department is scheduled to have the SCBAs serviced and recertified in August of 2022. Chief Maniaci announced that he and his family are planning on moving in the near future. He will begin working on a Request for Qualifications (RFQ) to find a new Fire Chief for the department. Commissioner Day would like to gather information and have a discussion regarding solar panel installation at the station.
12. Call for Agenda items for next regular meeting. Update on ERAF; Discussion on Solar Panel Installation at the Fire Station.
13. Adjournment. A motion was made by Commissioner Brown, seconded by Commissioner Day, to adjourn the meeting and reconvene in regular session on December 8th, 2021 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California. The motion passed 4-0.

Katie Durgin
Secretary to the Board