



Long Valley Fire Protection District
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MINUTES OF REGULAR MEETING January 12th, 2022

Date: Wednesday, January 12th, 2022
Time: 7:00 p.m.
Location: 3605 Crowley Lake Drive, Crowley Lake, CA 93546

Members Present: Hank Brown, Tom Beveridge, Ron Day, Sharon Shaw, Kim Czeschin

Members Absent: None

Others Present: Chief Vincent Maniaci, Secretary Katie Durgin

Others Absent: None

1. Call to order, roll call, Pledge of Allegiance, and announcements. The meeting was called to order at 7:00pm. No announcements.
2. Opportunity for public to address the Board on non agendized items. No public present.
3. Approval of the Minutes of the December 8th, 2021 regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER CZESCHIN TO APPROVE THE MINUTES OF THE DECEMBER 8TH, 2021 REGULAR MEETING. Motion passed 4 with 1 abstention.
4. Chief's Report.
 - A. Volunteer's Report. Chief Maniaci reported that CPR training is coming up for the volunteer firefighters. The training will include an Emergency Medical Responder (EMR) beginners class. Ice training will also be coming up within the next few weeks.
 - B. Report on Current Fire Department Activities, Assignments and Schedule for potential Board direction. 6 calls since last regular meeting: 1 hazardous material, 2 medical aids, 2 traffic collisions, and 1 fire.
 - C. Long Range Planning Discussion.
 - (a) Personnel. Chief Maniaci reported that at the next Long Valley Volunteer Firefighter Association meeting he will announce that Long Valley Fire Protection District will be hiring a new Fire Chief. At the meeting, Chief

Maniaci will have the volunteers sign the Firefighter Requirements Document in order to receive a volunteer firefighter stipend at the end of the year. Chief Maniaci reported on receiving correspondence regarding Form 700 Statement of Economic Interests. The Board confirmed that they have also received Form 700 and will submit by April 1, 2022. Chief Maniaci needs to verify with Secretary Durgin that the 2019 invoice from Target Solutions has been paid. Secretary Durgin will verify and follow up with Chief Maniaci. Chief Maniaci reported that the department has officially received the Dexter Fire reimbursement. Secretary Durgin allocated the amount to budget line item #104 (Firefighters) for now. Chief Maniaci will provide Secretary Durgin with an allocation breakdown of the reimbursed amount. Chief Maniaci reported he received a letter from Cal Fire stating the department can officially begin using the current grant that they received.

- (b) Airport. Chief Maniaci reported that Advanced Air has been running flights. They reached out to Long Valley Fire for emergency services to make sure the department is comfortable with their local responding agencies. Chief Maniaci was able to meet with Advanced Air Operations Specialist and has been very impressed with the airline company. The contract for summer service has been signed. Flights will be running from June to September. Flights will pick back up in November. Commissioner Brown asked if Bishop Airport has an Aircraft Rescue and Fire Fighting (ARFF) vehicle. Chief Maniaci responded that they do have an ARFF vehicle. Inyo County and Bishop Fire will be conducting an ARFF training class specifically for off-site crash rescue services. Unfortunately, the training was not offered to local agencies. Commissioner Brown suggested that the Board of Commissioners write a letter inquiring why the training was not offered to local agencies.
- (c) Geothermal. No news.
- (d) Station Maintenance. Chief Maniaci reported that he has a list of items to be completed for Station Maintenance Manager Devin Preston. The roof heater has been damaged and needs to be repaired.
- (e) Vehicle and Equipment Maintenance. Chief Maniaci reported that Burtons Inc. has provided an estimate to get the hood and bumper fixed on 3281. Chief Maniaci is going to have Burtons Inc. look into the possibility of installing a new adapter on the front end of 3281 as well. Chief Maniaci suggested that when 3281 is ready for pickup, they bring 3232 to Burtons Inc. to get the door repaired. 3231 has a leak that needs to be addressed. Commissioner Brown asked how 3270 is doing given that it is parked outside. Chief Maniaci responded that himself and a few other volunteers have been routinely running 3270 to make sure the vehicle doing well.
- (f) Airport MOU between Town of Mammoth Lakes and Long Valley Fire Protection District. Chief Maniaci suggested that until the MOU is in place, he

will write a letter stating the needs and expectations Long Valley Fire has of the Town of Mammoth Lakes. The Board of Commissioner will review and approve the letter at next regular meeting.

(g) Board of Forestry Fire Safe Regulations Discussion and Possible Action. Chief Maniaci reported that the Fire Safe Regulations are in a 15-day public action request. Commissioner Brown asked if the regulations will have an effect on Mono County and the Town of Mammoth Lakes building code. Chief Maniaci responded that Mono County and the Town of Mammoth Lakes building code will be affected. Commissioner Brown asked if the regulations are a lesser or greater mandate than the National Fire Prevention Association (NFPA). Chief Maniaci responded that the fire safe regulations are greater because they will be in addition to what the NFPA and State Fire Marshal Office mandates already include.

(h) Self-Contained Breathing Apparatus (SCBA) Service. No news.

5. Board Review/Approval of Payment Warrants since December 8th regular meeting. All Board members have reviewed the warrants since last regular meeting. A MOTION WAS MADE BY COMMISSIONER BROWN, SECONDED BY COMMISSIONER DAY TO APPROVE THE PAYMENT WARRANTS AS AMENDED. MOTION PASSED 5-0.
6. Secretary to the Board Report. Secretary Durgin reported that the Quarterly Tax Reports for fourth quarter 2021 have been submitted and sent to Commissioner Shaw. Commissioner Shaw has filed them at the station. W-2s and year-end taxes have been completed. W-2s will arrive at the station this coming Friday. Secretary Durgin reported that financial auditor Craig Fetcher received the trial balances from the county two weeks ago and will be sending us the official final draft for the 2020-2021 Department financial audit. Once Secretary Durgin receives the final draft, she will send it out to the Board of Commissioners. Regular payroll will be completed this week. Secretary Durgin commented on correspondence she has received regarding the State Compensation Insurance Fund annual audit. She is working on providing the requested information to auditor Joyce Goggins and will have it submitted as soon as possible.
7. Update on Education Revenue Augmentation Fund (ERAF). No news. Carry over.
8. Discussion on Solar Panel Installation at the Fire Station. Commissioner Day has submitted the Southern California Edison invoices and is waiting for a reply. Carry over.
9. Review correspondence received since the last regular meeting. All correspondence including Form 700 Statement of Economic Interest, State Compensation Insurance Fund annual audit, and Fetcher Company 2020-2021 financial audit has been covered in Fire Chief report and Secretary report.

10. Review and adjust current FY budget line items as necessary and accept. Chief Maniaci will allocate the Dexter Fire reimbursement into various line items. Of the \$35,332.28 reimbursement, Chief Maniaci will keep \$21,016.50 in line item #104 (Firefighters). Commissioner Brown asked if the department has enough radios and pagers. Chief Maniaci responded that the department does need more pagers and will be ordering them soon. Commissioner Brown asked if line item #210 (Equipment-Maintenance-Radios) and line item #303 (Communications) should be combined. Chief Maniaci would like to keep them separate because line item #210 specifically addresses maintenance whereas line item #303 is used for purchasing new equipment.
11. New Business. Chief Maniaci noted that the first draft of fiscal year 2022-2023 budget will be taking place at the March regular Board meeting.
12. Call for Agenda items for next regular meeting. Update on ERAF; Discussion on Solar Panel Installation at the Fire Station.
13. Adjournment. A motion was made by Commissioner Brown, seconded by Commissioner Czeschin, to adjourn the meeting and reconvene in regular session on February 9th, 2022 at 7:00 p.m. at the Long Valley Fire Station, 3605 Crowley Lake Drive, Crowley Lake, California. The motion passed 5-0.

Katie Durgin
Secretary to the Board